

**YAKIMA COUNTY FIRE DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
MAY 12<sup>th</sup>, 2025**

The meeting convened at 3:30 pm at East Valley Fire Station 40. Those present at Station 40 were Chairman Les Riel, Vice-Chairman Tyler Brandt, Commissioner Ben St. Mary, Fire Chief Ray Lamoureux, Deputy Fire Chief Chris Munson, District Secretary Katelynn Roberts, Administrative Assistant Morgan Frost, Lieutenant CJ Erickson and Firefighters Travis Young, Collyn Stafford and Chris Robillard.

Chairman Riel called the meeting to order at 3:30pm.

**PLEDGE OF ALLEGIANCE**

Chairman Riel lead in the pledge of allegiance.

**LIMITED OPEN PUBLIC INPUT** for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Chairman Riel noted there was no public input at this time.

**APPROVAL OF AGENDA**

Commissioner St. Mary made a motion to approve the agenda as amended. Commissioner Brandt seconded. Motion carried unanimously.

**CONSENT AGENDA**

**SECRETARY'S REPORT**

- May 07, 2025 Payroll
- Fund Balances as of April 30<sup>th</sup>, 2025

**PREVIOUS MEETING MINUTES**

- April 28<sup>th</sup>, 2025 Regular BOC Meeting Minutes
- April 28<sup>th</sup>, 2025 BVFF Meeting Minutes – Kyle Jacobs

**CLAIMS REQUESTS FOR APPROVAL**

Claims Requests FIRE	\$	73,409.40
Claims Requests EMS	\$	<u>3,526.27</u>
<b>Total Claims</b>	<b>\$</b>	<b>76,935.67</b>

**CORRESPONDANCE**

- WA State Boundary Review Board for Yakima County – Duffield Annexation

Commissioner St. Mary requested this be pulled off of correspondence to be discussed in unfinished business. The board agreed.

- YCFCA May 15<sup>th</sup>, 2025 Meeting Agenda
- YCFCA February 20<sup>th</sup>, 2025 Meeting Minutes

**CHIEF'S REPORT – Attached**

**UNFINISHED BUSINESS**

- Station 41

FC Lamoureux requested that the board table this topic and save it for the next meeting. The board agreed.

- WA State Boundary Review Board for Yakima County – Duffield Annexation

The department received this letter to inform that the annexation is done and in effect as of April 21<sup>st</sup>, 2025.

Executive Session - RCW 42.30.110 (1) (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

The board, FC Lamoureux and DC Munson went into the executive session at 3:34 pm for 10 minutes. At 3:44 pm the executive session ended and the regular board meeting continued as normal. No action was taken at this time.

**NEW BUSINESS**

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- **Captain Lenseigne Retirement**

Captain Trevor Lenseigne will officially be retiring July 1<sup>st</sup>, 2025. His last shift set will be June 26<sup>th</sup> and 27<sup>th</sup>, 2025. Chairman Riel made a motion to approve Captain Lenseigne's retirement. Commissioner Brandt seconded. Motion carried unanimously.

- **Captain Promotion Recommendation**

FC Lamoureux has recommended promoting Lieutenant Blake Reeves to Captain after going through the promotional process and Chief's interviews. Chairman Riel made a motion to promote Lieutenant Blake Reeves to Captain effective July 1<sup>st</sup>, 2025. Commissioner Brandt seconded. Motion carried unanimously.

- **Lieutenant Promotion Recommendation**

FC Lamoureux has recommended promoting Firefighter Chris Robillard to Lieutenant after going through the promotional process and Chief's interviews. Commissioner Brandt made a motion to promote Firefighter Chris Robillard to Lieutenant effective July 1<sup>st</sup>, 2025. Chairman Riel seconded. Motion carried unanimously.

- **Firefighter Hiring Recommendation**

FC Lamoureux has recommended hiring Selah Fire Department Volunteer Nathan Sisson as a career firefighter after going through the hiring process and interviews. Commissioner Brandt made a motion to hire Nathan Sisson as a career firefighter effective July 1<sup>st</sup>, 2025. Chairman Riel seconded. Motion carried unanimously.

### **COMMISSIONER'S REPORT**

Chairman Riel informed everyone that he attended an executive board meeting with the WFCA and discussed internal concerns and will have another meeting in Chelan after the WFCA conference.

### **GENERAL DISCUSSION**

FF Robillard and FC Lamoureux met with HLA Engineering and Land Surveying about the storage building/classrooms the department is wanting to build behind Station 40. HLA informed them that the department would not need to go out to bid due to the price threshold. If the department does need to go out to bid, then HLA will handle it. FC Lamoureux is going to reach out to Jeff Burkett of City of Moxee to see what the next steps are that the department can take.

FC Lamoureux received another update from SymTech about the live fire training prop and it will now not be on the ground and functional until November of 2025 instead of September.

On Saturday, May 24<sup>th</sup>, 2025 Station 40 will be hosting a yard clean up day in continuation of former Fire Chief Dale Hille's Wildfire Ready Neighbor project. There will be a dumpster located at the station for citizens to drop their yard trimmings off rather than burning them.

FC Lamoureux, DC Munson and the department's labor lawyer Lance King will be attending mediation on Tuesday, May 13<sup>th</sup>, 2025 from 9:00 am to 1:00 pm via zoom.

The department has received the last of the FEMA reimbursement and FC Lamoureux is now going to look into offering another Fire Officer class.

An intoxicated driver hit the Station 42 sign and the curbing around it last week and damaged a pillar. FC Lamoureux will be contacting VFIS for an insurance claim and next steps. Commissioner Brandt is asking he also look into asking Yakima County Sheriffs' Office about possible restitution.

DC Munson informed the board that the recruits along with about 30 other students across 7 agencies completed their wildland field day last weekend out at West Valley.

Recruit graduation will be Saturday, May 17<sup>th</sup>, 2025 at Station 40 starting at 5:00 pm. The recruits are now eligible to start pulling shifts. DC Munson also informed the board that he is in the planning process of having the few recruits who didn't pass hazmat and Firefighter 1 retake them.

The department also hosted City of Yakima recruits' search and rescue trailer training. The department will be starting the EDITH House with the schools May 19<sup>th</sup>, 2025.

FF Travis Young brought up a concern he has with consistent staffing issues while personnel are on paid leave or vacation, leaving 5 or sometimes 4 on shift including probationary firefighters. FF Young feels that there isn't enough concern with minimum staffing while having probationary firefighters on each shift and that the overtime option is not being put out with ample time for personnel to respond. This past weekend 2 personnel off due to paid family leave and sick time use, leaving the department with a

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probationary firefighter and a career firefighter alone. FF Young is concerned for the level of service being given to the community or lack of. He also believes the community comes first, but the probationary firefighters are not signed off to drive yet and wildland season is fast approaching. FC Lamoureux reiterated that the board agreed to a minimum of 5 staffing at all times, and mentioned that there has been no overwhelming response to overtime when it is available. DC Munson admitted to not putting out the overtime at least two weeks prior and has since updated the calendar in CrewSense to reflect future time off. FC Lamoureux informed everyone that himself and DC Munson will continue to talk about the issue and find a solution. The board agrees.

**SIGNING OF DISTRICT DOCUMENTS**

Due to all Commissioners attending the meeting in person, documents will be held for signatures after the meeting.

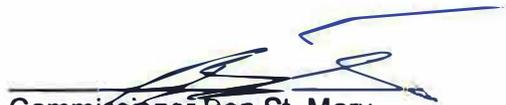
**NEXT REGULAR MEETING** – Monday, May 26<sup>th</sup>, 2025 at 3:30 pm.

**ADJOURNMENT**

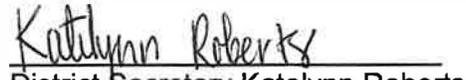
There being no other business Chairman Riel adjourned the meeting at 4:20 pm.



Chairman Les Riel

  
Commissioner Ben St. Mary  
Vice-Chairman Tyler Brandt

Attest:

  
District Secretary Katelynn Roberts