

**YAKIMA COUNTY FIRE DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
DECEMBER 27<sup>th</sup>, 2022**

The meeting convened at 3:30 pm at East Valley Fire Station 40. Those present at Station 40 were, Chairman Ben St. Mary, Commissioner Les Riel, Fire Chief Dale Hille, Deputy Fire Chief Ray Lamoureux and District Secretary Katelynn Hogan; those present via zoom were Commission David Ramynke.

Chairman St. Mary called the meeting to order at 1530.

**PLEDGE OF ALLEGIANCE**

Commissioners St. Mary lead the Pledge of Allegiance.

**LIMITED OPEN PUBLIC INPUT** for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Commissioner St. Mary noted there was no public in attendance.

**APPROVAL OF AGENDA**

Commissioner Riel made a motion to approve the consent agenda as submitted. Commissioner Ramynke seconded. Motion Carried unanimously.

**CONSENT AGENDA**

**SECRETARY'S REPORT**

- Bank Account Balances as of November 30<sup>th</sup>, 2022

**CLAIMS REQUESTS FOR APPROVAL**

Claims Requests Fire	\$	63,423.35
Claims Requests EMS	\$	720.00
<b>Total Claims</b>	<b>\$</b>	<b>64,143.35</b>

**CORRESPONDENCE**

- Springbrook Quote signed – 3-year term
- Department of Labor and Industries 2023 Workers compensation rate update effective January 1, 2023

**CHIEF'S REPORT** – None

Commissioner Riel made a motion to approve the consent agenda as submitted. Commissioner Ramynke seconded. Motion carried unanimously.

**UNFINISHED BUSINESS -None**

**NEW BUSINESS**

- 2023 Grant Plans

FC Hille & DC Lamoureux have been grant planning which includes a training grant that will be a part of an officer development plan. Reimburse the district for wages and benefits up to fire officer two. They are going to submit a grant application for an extractor at station 42. As well as a safer grant which appeared to be 100% covered for three years with the fourth year paid by the district. To accommodate we would budget for three years for the fourth years expense and advertise the positions as safer funded positions to include the four-year periods. FC Hille stressed the priority however would be to keep them long term. DC Lamoureux also would like to apply for a quantitative fit tester that measures the leakage of SCBA masks.

- Appointing YCFD4 Board positions for 2023

Commissioner Riel made a motion to appoint Commissioner Ben St. Mary as chairman for 2023. Commissioner Ramynke seconded. Motion carried unanimously.

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Commissioner Ramynke made a motion to appoint Commissioner Riel as Vice Chairman for 2023. Commissioner St. Mary seconded. Motion carried unanimously.

Commissioner Riel clarified that the different committees within the Board of Fire Commissioners for the district are standing positions, unless someone would like to change committees.

- Resolution 2022-14 In the matter of transferring \$ 204,759.60 from General Expense Fund 6020410 to the Capital Project Fund 6020460

Commissioner Riel made a motion to adopt Resolution 2022 – 14 In the matter of transferring \$ 204,759.60 from General Expense Fund 6020410 to the Capital Project Fund 6020460. Commissioner Ramynke seconded. Motion carried unanimously. FC Hille noted that the district had double this amount as our final transferable number but what we did is pay for the new brush truck out of the general fund and did not transfer any money at the end of the year besides the \$50,000 we transferred after the budget hearing meeting to each Apparatus Reserve and Capital Projects Funds. FC Hille elaborated that a few wage items were underbudget some of which was due to travel lines. Commissioner Riel would like the Excel budget spreadsheet to reflect moving the money between funds to show we are building our reserves.

#### **REVIEW DRAFTED POLICIES**

- 04.01.12 Job Description – Support Driver / Operator

Commissioner Riel made a motion to adopt drafted policy 04.01.12 Job Description Support Driver/Operator as submitted. Commissioner Ramynke seconded. Motion carried unanimously.

#### **COMMISSIONER'S REPORT**

Commissioner Riel stated the WFCOA education committee minutes include the spring seminar series at the Suquamish Resort in person on innovations and fire district panel. Mason County Sheriff has a presentation he will be doing in the afternoon as well. WFCOA spring webinar series for the east side of the state will include a covid update, State Fire Marshall presentation on battery fires, Volunteer Pension and Retention, The State Auditor's Office will be doing a class on fraud/risk assessment and an update with Gloria Franz regarding Department of Natural Resources. The Chelan Conference will be leadership based. Commissioner Riel stated he's more than likely going to attend the February conferences via zoom.

#### **ANNOUNCEMENTS**

FC Hille informed the County RFP passed today, after four years under a unanimous vote. Now they will move on to the contract phase. Commissioner Riel asked FC Hille if there is a possibility that an ambulance station at our Terrace Heights Station. FC Hille stated that there is not enough revenue produced in East Valley per Dave Lynde operations manager of Yakima AMR.

#### **GENERAL DISCUSSION**

FC Hille & DC Lamoureux sat down with Eric Cunningham who is our WSRB representative to go through our entire WSRB rating to see what we can improve to get a better rating. FC Hille is opening a discussion on what the future looks like for station 41. FC Hille states the district would lose nothing if we were to sell station 41 besides 11% difference on our distribution of companies. Eric over laid the maps for station 40 and station 41 and there is very little change to community services. FC Hille believes in exchange for station 41 we could make up a more beneficial WSRB rating by having a training center. Annually it costs the district around \$10,000 to own station 41 with water, sewer and garbage etc. FC Hille states if the board look at what to do net, FC believes the first step the district should take is having a commercial appraisal done

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on the property. The question to the board is do they feel there is a need to keep station 41 for historical purposes. FC Hille feels the district would be better served with a training center at station 40. Eric informed the Chiefs that the district needs a quint or some sort of ladder truck which would require a larger facility in order to be stored. Commissioner Riel asked "what happened to our tender credit?" FC Hille stated we would only lose the 11% but the training facility outweighs that amount. DC Lamoureux stated there is some potential for grants currently but Nicole with county EMS is really good at helping districts get free money as well as private grants with "naming rights". Commissioner Ramynke tabled the discussion for the next planning session. Commissioner Ramynke asked DC Lamoureux to put together some figures to support the pros and cons of selling station 41 in order to move forward with the training facility. FC Hille stated some time in March would be best and possibly trying to get Eric to come in as well to explain different scenarios that will adjust the WSRB rating accordingly. Commissioner Ramynke noting possibly moving away from the WSRB aspect and looking at what the actual need for the district is instead.

FC Hille stated that the time line for the levy lid lift will require submitting statements by March. FC stated he will be working on figures so the board knows what that looks like.

DC Lamoureux informed 04.05.08 Accident Illness Reporting Policy needs updated. He has made a google form for the department for career employees which stops the Lnl clock. And if they seek medical care after work then they do the long form. This will help better account for injuries on the job.

**SIGNING OF DISTRICT DOCUMENTS**

Due to the Commissioners attending both in person and remotely the documents will be held for signature after the meeting as well as a later date for Commissioner Ramynke.

**NEXT REGULAR MEETING** – Monday, January 09<sup>th</sup>, 2022 at 3:30 pm.


**ADJOURNMENT**

There being no other business Commissioner Riel made a motion to adjourn the meeting. Commissioner St. Mary seconded. The Meeting adjourned at 4:05.

  
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Chairman Ben St. Mary

  
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Commissioner David Ramynke

  
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Vice-Chairman Les Riel

Attest:  
  
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District Secretary Katelynn Hogan