YAKIMA COUNTY FIRE DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
SEPTEMBER 28TH, 2026

The meeting will be held at 3:30 pm at East Valley Fire Station 40. Those present at Station 40 were Chairman Tyler Brandt, Vice-Chairman Ben St. Mary, Commissioner Les Riel, Fire Chief Ray Lamoureux, Deputy Chief Ryan Evers, District Secretary Kaydee Roberts, City of Moxee Mayor Leroy Lenseigne, Lieutenant Travis Young and Firefighters Jon Morrison, Alex Juarez. Firefighter Tristan Masters attended via zoom and Administrative Assistant Morgan Frost had an excused absence.

Chairman Brandt called the meeting to order at 3:30pm.

PLEDGE OF ALLEGIANCE

Chairman Brandt lead in the pledge of allegiance.

LIMITED OPEN PUBLIC INPUT for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

APPROVAL OF AGENDA

Commissioner Riel made a motion to add Unified Global to new business, and to add an executive session under 42.30.110(g). Chairman Brandt seconded. Motion carried unanimously.

CONSENT AGENDA

SECRETARY'S REPORT

- Fund Balances as of August 31st, 2026
- Budget Position as of August 31st, 2026

PREVIOUS MEETING MINUTES

- September 14th, 2026 Regular BOC Meeting Minutes

CLAIMS REQUESTS FOR APPROVAL

Claims Requests Fire	$	7,338.80
Claims Requests EMS	$	559.79
Total Claims	**$**	**7,898.59**

CORRESPONDANCE

- FIRE Refund Levy
- EMS Refund Levy
- Levy Calculation Forms
- Yakima Waste Systems Rate Increase

CHIEF'S REPORT – Attached

Executive Session 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;

Chairman Brandt called the executive session to order at 3:58 pm and asked the board only for 5 minutes. After 5 minutes Chairman Brandt called in District Secretary Kaydee Roberts and asked for 15 minutes to start. After 15 minutes the board asked for another 5 minutes, then 15 minutes. Chairman Brandt ended the executive session at 3:48 pm. The regular meeting convened at 3:48 pm.

NEW BUSINESS

- Public Works Contract

Vice-Chairman St. Mary made a motion to approve the public works contract. Commissioner Riel seconded. Motion carried unanimously.

- Budget Position as of August 31st, 2026

DS Roberts presented the budget position to the board. There were no questions at this time.

- Policy 01.02.01 – Fire Commissioners Compensation
- Policy 02.02.07 – Service Delivery Level – Response to Areas Outside District Boundaries
- Policy 04.01.07 – Job Description – Recruit Firefighter
- Policy 04.01.08 – Job Description – Support Personnel

- Policy 04.01.13 – Job Description – Support Driver/Operator

Commissioner Riel made a motion to approve policies 01.02.01, 02.02.07, 04.01.07, 04.01.08 and 04.01.13. Chairman Brandt seconded. Motion carried unanimously.

- Unified Global

DS Roberts presented a proposal for Unified Global phone services, due to Century Link raising their prices. The board directed DS Roberts to research other companies for a better price and reach out to Century Link to find out if the rise in prices is legitimate.

UNFINISHED BUSINESS

- Storage Building Financing
- Insurance Value Discussion

FC Lamoureux informed the board that the cost of insurance will increase by about $4,000 to bring the department up to today's costs. FC Lamoureux will get a quote and get it to the board hopefully by the next meeting.

COMMISSIONERS REPORT

Commissioner Riel informed everyone that the WFCA is ready for the October conference.

GENERAL DISCUSSION

FC Lamoureux informed the board that the department will be using push to respond on iSpy for faster response times.

From 3:00 – 66:00 pm there will be a retirement party in District 5 for Ken Shipman.

SIGNING OF DISTRICT DOCUMENTS

Due to more than one Commissioner attending the meeting in person, documents will be held for signatures after the meeting.

NEXT SPECIAL MEETING – Thursday, October 1st, 2026 at 9:00 am

NEXT REGULAR MEETING – Monday, October 12th, 2026 at 3:30 pm

ADJOURNMENT

There being no other business Chairman Brandt made a motion to adjourn the meeting at 5:00 pm. Commissioner Riel seconded. Meeting adjourned at 5:00 pm.

Chairman Tyler Brandt

Excused Absence
Commissioner Les Riel

Vice-Chairman Ben St. Mary

Attest:
Morgan Frost
~~District Secretary Katelynn M. Roberts~~
Admin. Assist. Morgan Frost