

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
September 26, 2011**

The meeting convened at 7:00 p.m. at East Valley Fire Station 40. Those present were Commissioners Joe Gendron, Dan McNulty, and Les Riel. Others present were Chief George Spencer, District Secretary Michelle Rosen and Deputy Chief Mike Riel.

Chairman Gendron called the meeting to order and conducted the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner McNulty requested an executive session under RCW 42.30.140(4) and RCW 42.30.140(g) for contract negotiations and personnel matters of the District. There being no other changes, the agenda was approved and the meeting continued.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Gendron noted that no one had signed up to speak.

APPROVAL OF PREVIOUS MINUTES

a. September 12, 2011 Regular Meeting – approve or deny

Commissioner Riel made a motion to approve the minutes from the September 12 Regular Meeting. Commissioner McNulty seconded the motion. The Board was in favor and the minutes were approved.

EDIT LIST APPROVAL

a. Batch #303021, \$20,572.70 – approve or deny

Commissioner McNulty made a motion to approve edit list 303021 in the amount of \$20,572.70. Commissioner Riel seconded the motion and the aforementioned edit list was approved.

SECRETARY'S REPORT

District Secretary Rosen questioned if the Board had any feedback regarding the budget retreat agenda. Commissioner Riel requested that the professional services category for legal expenses be broken out into separate line items, or sub categories, such as attorney expenses (labor), attorney expenses (general), and consultant expenses. Commissioner Riel requested that 2010 expenses for those sub-categories be itemized and presented to the Board at the retreat.

CORRESPONDENCE

There being no correspondence, Chairman Gendron continued the meeting.

UNFINISHED BUSINESS

Chairman Gendron requested an update on the rescue apparatus. Chief Spencer reported that mid-October was still the expected date of completion.

Chairman Gendron requested an update on the air support apparatus. Chief Spencer reported that the contract was mailed last week and the delivery date should be 60-70 days from the date that the district committed to the purchase.

Chairman Gendron requested an update regarding the Beaudry Road property value offer. Chief Spencer reported that he received information indicating that the offered amount was fair and reasonable.

Commissioner Riel reported that the committee that was formed to discuss paid-on-call/volunteer stipend pay had met. He noted that a plan submitted by Captain Layman would be revised and re-submitted to align with the district's budget. He continued by explaining that Chief Spencer had been tasked with contacting the attorney to clarify the laws regarding what makes a position PERS eligible, and whether or not paid-on-call personnel could unionize. Commissioner McNulty confirmed that it was an either/or situation with stipend and hourly pay for the same individual; that it could not be both. He expressed his concern that current part-time hourly personnel were going to be paid a stipend for working at a recruiting booth at the fair. Commissioner Riel noted that the district's current policy allows for both; hence the reason for the committee to review and update the policy. Extensive discussion regarding the staffing of the recruiting booth ensued.

NEW BUSINESS

a. Request for Action/Motion 2011-013 Request for PR & Recruiting Expenditures

Chief Spencer explained that this request was for three hours of overtime for Lieutenant Schrank to work the fire prevention booth at Moxee Elementary and for six-seven hours of overtime for the entire career staff for the department open house. Commissioner Riel expressed his appreciation for the advance request. There was discussion regarding the scheduling and staffing of the open house and requesting media attention, etc.

Commissioner Riel made a motion to approve Action/Motion Request 2011-013 Public Relations and Recruitment Expenditures. Commissioner McNulty seconded the motion. The Board was all in favor and Request for Action/Motion 2011-013 was approved.

Chief Spencer reported that the district was currently under budget for overtime expenses.

COMMISSIONER'S REPORT

There being no matters to report, Chairman Gendron continued the meeting.

ANNOUNCEMENTS

There being no announcements, Chairman Gendron continued the meeting.

EXECUTIVE SESSION RCW 42.30.140(4) & 42.30.140(g)

a. Contract negotiations

b. Personnel matters of the District

At 7:34 p.m. Chairman Gendron dismissed the Board into Executive Session per RCW 42.30.140(4) for contract negotiations. It was noted that Commissioner McNulty no longer needed an executive session per RCW 42.30.140(g) for personnel matters of the District. Chairman Gendron dismissed the Board into executive session for 15 minutes.

At 7:49, District Secretary Rosen announced that the executive session would continue for an additional 5 minutes.

At 7:54 p.m. Chairman Gendron called the meeting back to order and reported that no decisions had been made.

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

Chief Spencer reported that he and District Secretary Rosen had determined that budget expenditures were currently at 59.57%; approximately 6% below projections. Chairman Gendron confirmed that the format for the budget retreat would be the same as the previous year and questioned if staff had been invited and had submitted their 'wish lists'. Commissioner Riel confirmed that the apparatus committee would be meeting to revise the replacement schedule with the recent purchases.

Chief Spencer noted that he would be departing on October 15 for his final EFO class and would be returning on October 28.

SIGNING OF DISTRICT DOCUMENTS

District Secretary Rosen presented the documents to the Board for their signature.

ADJOURNMENT

There being no other business, Commissioner Riel made a motion to adjourn the meeting. Commissioner McNulty seconded the motion and the meeting was so adjourned at 7:59 p.m.

ATTEST:

Chair of the Board

District Secretary

Vice-Chair of the Board

Commissioner

DRAFT