

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
September 12, 2011**

The meeting convened at 7:00 p.m. at East Valley Fire Station 40. Those present were Commissioners Joe Gendron, Dan McNulty, and Les Riel. Others present were Chief George Spencer, District Secretary Michelle Rosen and Deputy Chief Mike Riel.

Chairman Gendron called the meeting to order and conducted the Pledge of Allegiance.

APPROVAL OF AGENDA

There being no changes, the agenda was approved and the meeting continued.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Gendron noted that no one had signed up to speak.

APPROVAL OF PREVIOUS MINUTES

- a. **August 22, 2011 Regular Meeting – approve or deny**
- b. **August 29, 2011 Special Meeting – approve or deny**

Commissioner Riel made a motion to approve the minutes from the August 22 Regular Meeting and August 29 Special Meeting. Commissioner McNulty seconded the motion. The Board was in favor and the minutes were approved.

EDIT LIST APPROVAL

- a. **Batch #302428, \$15,518.19 – approve or deny**
- b. **Cash Voucher - \$119.64 and \$80.00 – approve or deny**

Commissioner McNulty questioned the \$289 expenditure on page 4, line 15 for a medical exam. District Secretary Rosen explained that this exam had been previously approved. Commissioner McNulty also questioned the expenditure on lines 16 and 17 to Steadfast Technologies. District Secretary Rosen explained that she had received two invoices at the same time for different time periods. Commissioner McNulty made a motion to approve edit list 302428 in the amount of \$15,518.19 and the cash vouchers for \$119.64 and \$80.00. Commissioner Riel seconded the motion and the aforementioned edit list and cash vouchers were approved.

SECRETARY'S REPORT

District Secretary Rosen did not have any matters to report.

CORRESPONDENCE

District Secretary Rosen directed the Board's attention to the communication from Wayne Wantland for their review.

Commissioner Riel requested that Chief Spencer speak with the staff regarding not posting fire district matters on Facebook.

UNFINISHED BUSINESS

a. Sign Contract for new air support truck

Chief Spencer reported that the contract had been reviewed and approved by the district's attorney and the receiving entity. Commissioner Riel made a motion to approve the FAS Emergency Vehicle Sales Contract as presented and to authorize the Chairman to sign the contract accordingly. Commissioner McNulty seconded the motion. The Board was all in favor and the contract was approved. Chairman Gendron noted for the public that the total expense was \$50,000.

b. Discuss Contract Easement and Warranty Deed

Chief Spencer reported that he had been in contact with a realtor to determine the market value for the property in question and would have information to present to the Board at the next meeting.

Chairman Gendron initiated discussion regarding the outstanding stipend/hourly pay matter. Noting that sleeper shift participation had doubled during the period of time that the stipend was increased to \$60, Chairman Gendron commented that he would be in favor of changing the policy to reflect a flat rate of \$60 per sleeper shift, limited to two people per night with a designated time frame. Deputy Chief Riel noted that stipend pay cannot *define* shift hours, but rather can only *suggest* hours. Extensive additional discussion continued. Commissioner Riel suggested drafting a new policy to take to the conference for review or to use the services of a consultant to consider drafting a new policy. Chairman Gendron made a motion to pursue the matter further by contacting either Bob Merritt or Roger Ferris with WFCA for assistance. Commissioner Riel seconded the motion with discussion, suggesting that a special meeting be scheduled with a consultant to discuss options and finding a solution to the issue in an open public meeting. Chairman Gendron suggested that three members from the Association be invited to attend and provide input as well. Chairman Gendron called for a vote on the motion. The Board was all in favor.

NEW BUSINESS

Chairman Gendron noted that there was no new business to discuss and continued the meeting.

COMMISSIONER'S REPORT

Chairman Gendron noted that the annual conference was next month. Commissioner Riel requested that the budget meeting be scheduled. District Secretary Rosen noted that the budget meeting was scheduled for Friday, October 14 beginning at 8:00 a.m.

ANNOUNCEMENTS

There being no announcements, Chairman Gendron continued the meeting.

EXECUTIVE SESSION RCW 42.30.140(4) & 42.30.140(G)

a. Contract negotiations

b. Personnel matters of the District

At 7:40 p.m. Chairman Gendron dismissed the Board into Executive Session per RCW 42.30.140(4) & 42.30.140(G) for contract negotiations and personnel matters of the District for 45 minutes.

At 8:25 p.m. Chairman Gendron called the meeting back to order.

DEPARTMENT ACTIVITY REPORT – Chief Spencer

There was discussion regarding the TRT and mutual aide; Commissioner Riel commented that no additional career staff should be on the TRT without the approval of the Board since one-third of the career staff was already participating.

Chief Spencer updated the Board regarding the Assistance to Firefighters grant for replacing the cages on the brush trucks and noted that Keith would be applying for a fire prevention and safety grant for fire detectors as soon as the application window was open for 2011 funding.

Commissioner McNulty questioned Ryan’s request for a spray tank and was concerned about staff using chemicals without an applicator license. Chief Spencer replied that his request was for a hand pump tank and reassured Commissioner McNulty that they were not spraying anything for which they needed an applicator license.

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

There being no General Discussion, Chairman Gendron continued the meeting.

SIGNING OF DISTRICT DOCUMENTS

District Secretary Rosen presented the documents to the Board for their signature.

ADJOURNMENT

There being no other business, Commissioner Riel made a motion to adjourn the meeting. Commissioner McNulty seconded the motion and the meeting was so adjourned at 8:34 p.m.

ATTEST:

Chair of the Board

District Secretary

Vice-Chair of the Board

Commissioner

