

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
SPECIAL MEETING
July 13, 2011**

The meeting convened at 7:00 p.m. at East Valley Fire Station 40. Those present were Commissioners Dan McNulty, and Les Riel. Others present were Chief George Spencer and Deputy Chief Mike Riel. Chairman Joe Gendron and District Secretary Michelle Rosen had approved absences.

Vice-Chair Riel called the meeting to order and conducted the Pledge of Allegiance.

APPROVAL OF AGENDA

Chief Spencer requested that *discussion regarding a new air support apparatus* be added under *New Business*. The Board agreed to the change, but requested only limited discussion until all members of the Board were present. There being no other changes, the agenda was approved and the meeting continued.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Vice-Chair Riel noted that no one had signed up to speak.

APPROVAL OF PREVIOUS MINUTES

a. June 27, 2011 Regular Meeting – approve or deny

Commissioner McNulty made a motion to approve the minutes of the June 27, 2011 Regular Meeting. Commissioner Riel seconded the motion. The Board was in favor and the minutes were approved.

EDIT LIST APPROVAL

a. Batch #300175, \$16,223.81 – approve or deny

b. Cash Voucher, \$243.75 and \$80.00 – approve or deny

Commissioner McNulty made a motion to approve edit list 300175 in the amount of \$16,223.81 and the cash vouchers in the amounts of \$243.75 and \$80.00. Commissioner Riel seconded the motion and the aforementioned edit list and cash vouchers were approved.

SECRETARY'S REPORT

Chief Spencer noted that District Secretary Rosen had an approved absence and did not have any matters to report on her behalf.

CORRESPONDENCE

There being no correspondence, Vice-Chair Riel continued the meeting.

UNFINISHED BUSINESS

a. Request for Action/Motion 2011-008 for delivery of new rescue apparatus

Vice-Chair Riel initiated discussion regarding the delivery options and costs submitted to the Board. Insurance coverage and the break-in period for the apparatus was also discussed at length. In conclusion, Vice-Chair Riel made a motion to approve Action/Motion Request 2011-008 to reflect sending one individual to inspect the apparatus and contracting with Associated Freight for delivery. Commissioner McNulty seconded the motion. The motion carried.

NEW BUSINESS

a. New lighting upgrade for Stations 41 and 42 proposal

Vice-Chair Riel noted that the proposal for Station 43 should be eliminated. After discussion, Commissioner Riel suggested that an Action Request be submitted to the Board for upgrading Station 42 only. In addition, he noted that it would be beneficial for the Board to receive two additional quotes.

b. In the Matter of Adopting 2011-2015 Yakima County Fire Protection District #4 Strategic Plan – approve or deny

Vice-Chair Riel read into record Resolution 2011-08 and made a motion to adopt the resolution. Commissioner McNulty seconded the motion. The motion carried and the resolution was approved. Vice-Chair Riel noted that the next regular meeting should include an agenda item to note that per Chief Spencer's employment agreement, upon formal approval of the strategic plan, his probationary period would cease and he would be entitled to a pay increase.

c. Discussion regarding new air support apparatus

Chief Spencer noted that the apparatus committee had been discussing the department's plan for replacing or updating the air support apparatus. He added that the department's past history was to convert an old rescue apparatus, but the committee expressed concerns regarding converting rescue 42 to air support. The committee discussed the possibility of surplus old rescue 41, 42, and the air support truck and use the capital to purchase an air support apparatus to meet the department's needs. Commissioner Riel requested that the committee present documentation and justification to the Board for additional discussion when all three members were present. Firefighter Evers and Chief Spencer presented information to the Board regarding an air support vehicle currently for sale from Glendale, AZ. Commissioner Riel made a motion to authorize Chief Spencer to expend \$500 to place a "hold" status on the air support apparatus from Glendale, AZ. He clarified that the motion was not an authorization to purchase the apparatus. Commissioner McNulty seconded the motion. The motion carried.

COMMISSIONER'S REPORT

Vice-Chair Riel reported that he had attended the WFCA Board meeting on July 9. Highlights included: •A recommendation for no health care increase in 2012; •legislative priorities will include simple majority passage for EMS levies; •volunteer license plate information will be posted on WFCA website; •2012 legislative roundtable will be in Wenatchee on April 21; •legislative day in Olympia will be January 25.

ANNOUNCEMENTS

Chief Spencer reported that the Hop Festival sign-up sheet was being circulated.

Vice-Chair Riel questioned if Chief Spencer had responded to correspondence received from Ken Stevens. Chief Spencer replied in the affirmative. The Board felt that a meeting to discuss opening Bridle Lane should be scheduled with Vern Redifer, YSO, and EVSD.

DEPARTMENT ACTIVITY REPORT – Chief Spencer

The Board commended Firefighter Evers on his report. It was noted that Lieutenant Schrank's report was currently in the Chief's mailbox and that Lieutenant Lenseigne's training report would be completed at a later date.

GENERAL DISCUSSION

Vice-Chair Riel commented that charge card use has increased and requested that Chief Spencer meet with District Secretary Rosen to discuss the matter in more detail.

Chief Spencer reported that he had a meeting with AI from the Terrace Heights Block Watch Association and Sheriff Ken Irwin regarding the removal of the portable buildings at the Terrace Heights substation due to the school construction. He added that considerations included leasing a small portion of the district's lot to the Sheriff's office, and noted that as more details were discussed, they would be brought to the Board.

SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board for their signature.

ADJOURNMENT

There being no other business, Vice-Chair Riel made a motion to adjourn the meeting. Commissioner McNulty seconded the motion and the meeting was so adjourned at 7:50 p.m.

ATTEST:

Chair of the Board

District Secretary

Vice-Chair of the Board

Commissioner

DRAFT