

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
July 12, 2010**

The meeting convened at 7:00 p.m. at East Valley Fire Station 40. Those present were Commissioners Joe Gendron, and Les Riel. Others present were District Secretary Michelle Rosen, D.C. Mike Riel, and audience members.

Chairman Gendron called the meeting to order and conducted the Pledge of Allegiance.

Chairman Gendron noted for the record that Commissioner McNulty had an excused absence due to vacation, and Chief George Spencer was attending the National Fire Academy where he was completing his Executive Officer Training that he had started prior to his arrival at the District.

**APPROVAL OF AGENDA**

There being no changes, the agenda was approved and the meeting continued.

**LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.**

Chairman Gendron noted that no one had signed up to speak.

**APPROVAL OF PREVIOUS MINUTES**

**a. June 28, 2010 Regular Meeting – approve or deny**

Commissioner Riel made a motion to accept the minutes of the June 28, 2010 Regular Meeting. Commissioner Gendron seconded the motion. The Board was all in favor and the minutes were approved.

**EDIT LIST APPROVAL**

**a. Batch #285904, \$11,258.53 – approve or deny**

**b. Cash Voucher \$311.62 – approve or deny (2010 DUI Cost Recovery Contract 2<sup>nd</sup> Quarter)**

**c. Cash Voucher \$80.00 – approve or deny (July & August)**

Commissioner Riel questioned the amount of the expenditure to Conoco Phillips on page 1 of the edit list. District Secretary Rosen explained that all gas charges have been going through Conoco due to the closure of Shell. She added that the District should also be receiving a Chevron card by the end of the week. Commissioner Riel made a motion to approve edit list #285904 in the amount of \$11,258.53. Commissioner Gendron seconded the motion. The Board was all in favor, thus approving the aforementioned edit list.

Commissioner Riel confirmed that there was no “fee” involved in the DUI cost recovery and that they were only paid a percentage of what was collected. Commissioner Riel made a motion to approve the cash vouchers in the amounts of \$311.62 and \$80.00. Commissioner Gendron seconded the motion. The Board was all in favor, thus approving the aforementioned edit list and cash vouchers.

**SECRETARY’S REPORT**

District Secretary Rosen did not have any matters to report.

**CORRESPONDENCE**

There being no correspondence, the meeting continued.

## **UNFINISHED BUSINESS**

There being no Unfinished Business, Chairman Gendron continued the meeting.

## **NEW BUSINESS**

### **Resolution 2010-05, In the matter of transferring \$198,500.00 from reserve fund to fire expense fund – approve or deny**

Chairman Gendron explained that this Resolution authorized the transfer of monies for payment on the new tender. Commissioner Riel made a motion to adopt Resolution 2010-05. Commissioner Gendron seconded the motion. The Board was all in favor, thus approving Resolution 2010-05.

Commissioner Gendron noted that Captain Deccio and Firefighter Evers were in route to pick up the tender and were expected to return on Friday.

## **COMMISSIONER'S REPORT**

Commissioner Riel reported that the education topics for the conference were as follows: residential sprinklers and why they are important, impact fees, open public records meeting act and risk management issues.

Commissioner Riel reported that the Board of County Commissioners has to adopt by Resolution in order to collect e-911 monies. He added that the State is working on a written resolution to cover all the counties to ensure that it is adopted correctly. He noted that he would be in contact with Commissioner Leita.

Commissioner Riel noted that there will be extensive changes to WAC 296-305 which addresses safety standards for firefighters.

Commissioner Riel concluded that top legislative priorities will be EMS levy simple majority, volunteer retention and recruitment, residential sprinklers, partial merger issues, seven member boards, and no-mans land.

## **ANNOUNCEMENTS**

There being no announcements, Chairman Gendron continued the meeting.

## **EXECUTIVE SESSION**

Chairman Gendron noted that there was no need for an executive session.

## **DEPARTMENT ACTIVITY REPORTS – May & June Reports**

Chairman Gendron congratulated Deputy Chief Riel on completing Fire Inspector 1. Chairman Gendron commented that Lieutenant Schrank and Lenseigne's reports indicated that they were working on pre-fire planning of businesses and questioned how many they were doing a week. D.C. Riel responded that they were trying to accomplish two to three for each engine company a week. Chairman Gendron reiterated his opinion for the need of a minimum of two pre-fires per week per engine company noting that pre-fires are advantageous for the District, not only for the data collected for the MDTs, but for public relations opportunities within the community. He added that he was pleased with the progress being made.

Commissioner Riel questioned the status of concerns regarding a private bridge that was addressed at the April 26 meeting. D.C. Riel reported that the matter had been turned over to the Yakima County Fire Marshal's Office and Chief Spencer was waiting for a response from Jakki MacLean's office.

Commissioner Riel made a motion to approve the Department Activity Reports as submitted. Commissioner Gendron seconded the motion. The Board was all in favor, thus approving the Department Activity Reports.

**GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT**

Chairman Gendron noted that the special meeting that had been scheduled for 6:00 p.m. to discuss the Chief’s evaluation had been cancelled due to Commissioner McNulty’s absence. He suggested that the meeting be rescheduled for Monday, July 26 at 6:00 p.m. prior to the next regular meeting. Commissioner Riel made a motion to call for a special meeting at 6:00 p.m. on Monday, July 26. Commissioner Gendron seconded the motion. The Board was all in favor.

There was discussion regarding the many amendments to the health care plan. Commissioner Riel noted that the PPO 100 plan was going up an additional 13.2% after it had already increased by 22% in 2009. It was noted that this will have a great impact on the budget.

Chairman Gendron suggested that a grievance committee be created in the near future due to the changes in contract language that occurred during negotiations with Local 3680.

There was discussion regarding a two-man vs. three-man engine company and Chairman Gendron stated that the Board had previously agreed to a two-man crew at Stations 42 and 40. Commissioner Riel concurred that the Board had previously agreed to this and reiterated that if an individual was on sick leave or vacation someone would be brought in to backfill the position. Commissioner Riel made a motion to formally adopt a two-man engine company at Stations 40 and 42. Commissioner Gendron seconded the motion. The Board was all in favor. D.C. Riel questioned if the Board wished to table the matter until Chief Spencer’s return, noting that the current schedule, written by the Chief, included a three-man company. The Board directed Deputy Chief Riel to revise the schedule as needed in order to be in compliance with the Board’s motion for a two-man company.

Both Chairman Gendron and Commissioner Riel stated that until the strategic plan was finalized, the hiring of a new career position was on hold. D.C. Riel questioned if there was an expected date of completion for the strategic plan. The Board replied that it is expected to be completed by October.

**SIGNING OF DISTRICT DOCUMENTS**

District Secretary Rosen presented the documents to the Board for their signature.

**ADJOURNMENT**

There being no other business, Commissioner Riel made a motion to adjourn the meeting. Commissioner Gendron seconded the motion and the meeting was so adjourned at 7:21 p.m.

ATTEST:

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Chair of the Board

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District Secretary

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Vice-Chair of the Board

\_\_\_\_\_  
Commissioner