

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
June 27, 2011**

The meeting convened at 7:00 p.m. at East Valley Fire Station 40. Those present were Commissioners Joe Gendron, Dan McNulty, and Les Riel. Others present were Chief George Spencer and Deputy Chief Mike Riel. District Secretary Michelle Rosen had an approved absence.

Chairman Gendron called the meeting to order and conducted the Pledge of Allegiance.

**APPROVAL OF AGENDA**

There being no changes, the agenda was approved and the meeting continued.

**LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.**

Chairman Gendron noted that no one had signed up to speak.

**APPROVAL OF PREVIOUS MINUTES**

**a. June 13, 2011 Regular Meeting – approve or deny**

Commissioner Riel questioned the reference made to the ‘jail’ coming online under Department Activity Reports. Chief Spencer reiterated from the June 13 meeting that the County Correctional facility was scheduled to be coming online with Spillman.

Commissioner Riel made a motion to approve the minutes of the June 13, 2011 Regular Meeting. Commissioner McNulty seconded the motion. The Board was all in favor and the minutes were approved.

**EDIT LIST APPROVAL**

**a. Batch #299618, \$11,282.12 – approve or deny**

**b. Cash Voucher, \$122.86 – approve or deny**

Commissioner McNulty made a motion to approve edit list 299618 in the amount of \$11,282.12 and the cash voucher in the amount of \$122.86. Commissioner Riel seconded the motion and the aforementioned edit list and cash voucher was approved.

**SECRETARY’S REPORT**

Chief Spencer reported that the State Auditor’s Office would be raising their rates by 6.5% for the District’s next audit.

**CORRESPONDENCE**

Chief Spencer reported that correspondence had been received from the Washington Survey and Rating Bureau and that they would be auditing the District to reclassify the Public Protection Classification number.

**UNFINISHED BUSINESS**

**a. 2011 Strategic review and discussion**

Chairman Gendron thanked all the individuals who participated in the process and indicated that he was very pleased with the final document. Commissioner McNulty concurred. Commissioner Riel presented an option for the Board to review the plan with the stakeholder’s group in a special meeting to address any questions or concerns.

Discussion regarding the plan was opened for audience participation. Jacqui Walker referenced Appendix B regarding facilities, quoting from the plan that “any district facility west of

Warrior road is at risk for annexation” and felt that statement was misleading; stating that the Urban Growth Area was constantly being reviewed. She also noted that the threat of annexation should not be used to justify a new facility location and felt that the emphasis should be put on additional personnel for the highest density population areas. There was additional discussion regarding this statement appearing in the plan; Chief Spencer confirmed that the UGA for Yakima did extend to Warrior Road. The Board concluded that “west of Warrior Road” should be removed from the plan.

Mrs. Walker also questioned the meaning of “dedicated capital funds”. Commissioner Riel explained that certain budgeted reserve monies were specifically set aside for capital projects by the Board. Chief Spencer suggested that “by the Board of Fire Commissioners” be added as a qualifier.

There was discussion and explanation regarding response zones/response times and additional positions to be considered.

Commissioner Riel made a motion to direct Chief Spencer to draft a resolution to adopt the 2011 Strategic Plan with the two aforementioned changes at the next regular meeting. Commissioner McNulty seconded the motion. The Board was all in favor.

Chief Spencer expressed his appreciation to the Walker’s for their dedicated involvement in the process, all the stakeholders, and the planning group in the department. The Board again expressed their thanks to all individuals involved.

**b. Review and discuss delivery of rescue apparatus**

Chief Spencer indicated that he had not received the information regarding costs for the apparatus delivery as requested. Commissioner Riel reiterated the Board’s request to review the costs for four individuals vs. two individuals. Chairman Gendron added that his research indicated that a minimum of six days total travel time should be allotted and reiterated that he would not be in favor of sending four individuals. A quote from Associated Freight Brokers in the amount of \$6550 for both apparatus was provided by Commissioner Riel.

The Board was in agreement that the following information should be presented to the Board at the next meeting: printouts of costs for air travel, revised costs for two individuals rather than four for a total of six days, fuel costs, and wear and tear on the vehicles. Chief Spencer also noted that he would provide an additional freight quote and investigate shipping by rail.

**NEW BUSINESS**

**a. Resolution 2011-07 In the Matter of Increasing Mileage Rate Repealing Resolution 2011-03 In its entirety – approve or deny**

Chairman Gendron read Resolution 2011-07 into the record. Commissioner Riel noted that this rate is commonly adjusted and made a motion to adopt Resolution 2011-07. Commissioner McNulty seconded the motion. The Board was all in favor.

**b. 2011-09 Request for Action/Motion – D.C. Michael Riel 2011 Agreement Pay Adjustment – approve or deny**

Chairman Gendron read 2011-09 Request for Action/Motion into the record. Commissioner McNulty made a motion to accept 2011-09 Request for Action/Motion. Chairman Gendron seconded the motion. Commissioner Riel abstained. The motion carried.

**COMMISSIONER’S REPORT**

Commissioner Riel reported that he would be attending a state board meeting on July 9.

**ANNOUNCEMENTS**

Chief Spencer reported that he would be scheduling a meeting with the Chairman of the State Fire Chiefs and local legislators to discuss the new no-man’s land legislation.

**GENERAL DISCUSSION**

There being no General Discussion, Chairman Gendron continued the meeting.

**SIGNING OF DISTRICT DOCUMENTS**

The documents were presented to the Board for their signature.

**ADJOURNMENT**

There being no other business, Commissioner Riel made a motion to adjourn the meeting. Commissioner McNulty seconded the motion and the meeting was so adjourned at 7:41 p.m.

ATTEST:

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Chair of the Board

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District Secretary

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Vice-Chair of the Board

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Commissioner

DRAFT