

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
June 22, 2009**

The meeting convened at 7:00 p.m. at East Valley Fire Station 40. Those present were Commissioners Joe Gendron, Dan McNulty and Les Riel. Others present were District Secretary Rosen, George Spencer (soon to be Chief), Deputy Chief Riel, East Valley Fire District Personnel, and audience members.

Chairman Joe Gendron called the meeting to order and conducted the Pledge of Allegiance.

**APPROVAL OF AGENDA**

District Secretary Rosen added the need to approve a Cash Voucher in the amount of \$30.00. There being no other changes, the agenda was approved.

**LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.**

Chairman Gendron noted that no one had signed up to speak.

**APPROVAL OF PREVIOUS MINUTES**

**a. June 8, 2009 Regular Meeting – approve or deny**

Commissioner McNulty made a motion to approve the minutes of the June 8 regular meeting. Commissioner Riel seconded the motion. The Board was all in favor and the minutes were so approved.

**EDIT LIST APPROVAL**

**a. Batch #269931, \$13,998.20 – approve or deny**

**b. Cash Voucher, \$30.00 – approve or deny**

Commissioner Riel made a motion to accept batch 269931 in the amount of \$13,998.20 and the cash voucher for \$30.00. Commissioner McNulty seconded the motion. The Board was all in favor and the edit list and cash voucher were so approved.

**SECRETARY'S REPORT**

District Secretary Rosen did not have anything to report at this time. Chairman Gendron commended District Secretary Rosen for her outstanding work on the annual state auditor report. He noted that he appreciated the clarity of the information.

**CORRESPONDENCE**

District Secretary Rosen explained the information before the Board regarding the 229 warrants that were mistakenly coded as Non Sufficient Fund checks by Key Bank. She added that she did receive phone calls from some of the District's vendors that were affected. Chairman Gendron confirmed that Key Bank would be satisfying the NSF fees.

District Secretary Rosen continued by stating that she and Fire District 12 have been having issues with the county auditor's office and the accounts payable department incorrectly changing object codes on cash vouchers without confirmation by the district or notifying the district of the change. She added that she and D.C. Riel have discussed having a meeting with Corky Mattingly, Yakima County Auditor, and her assistant regarding the need for improving communication between the county and the taxing districts. Commissioner Riel suggested that Chairman Gendron sign a request on behalf of the Board to document this matter. He also commended District Secretary Rosen for her diligence in catching these types of errors.

Commissioner McNulty expressed his concern over receiving correspondence from Russ Tillett and Mr. Tillett's need to involve others in his personal matters that did not concern them. Commissioner Riel agreed and requested that Chairman Gendron sign a letter on behalf of the Board stating that they no longer wished to receive any correspondence from Mr. Tillett or Fire District 1.

## **UNFINISHED BUSINESS**

### **a. Estimates for painting - discussion**

Chairman Gendron stated that 3 contractors had submitted estimates for painting Stations 41 and 42; Paint Smith, Bruner Painting, and Yakima Valley Painting. He noted that the lowest bid was submitted by Paint Smith. Commissioner Riel added that there were discrepancies among all three bids which made it difficult to compare them. There was discussion amongst the Board regarding the painting of the paneling. The Board determined that D.C. Riel would contact Paint Smith and request that their bid be adjusted to remove the painting of the paneled walls and correct the sales tax percentage to 7.9. The Board would then make a decision regarding this matter at the next regular meeting.

## **NEW BUSINESS**

Chairman Gendron questioned why water meters were being discussed. Deputy Chief Riel stated that many public facilities do not have meters and were charging a flat rate. In order to be more accountable for actual water usage, the installation of water meters was being discussed and questioned what size of metering system the Board was interested in. D.C. Riel added that staff needed to be educated to utilize the hydrant for filling rather than the port at the station and noted that it would not be available any longer for filling cisterns. Commissioner McNulty confirmed that Station 41 was metered. Chairman Gendron felt that 30 gallons a minute was too low and 160 gallons a minute was too high. He questioned what the gallon per minute rate at Station 40 was, and if it was sufficient, the rest of the meters should be the same. Deputy Chief Riel would report back to the Board with this information at the next meeting.

## **COMMISSIONER'S REPORT**

Commissioner Riel noted that he would be in Olympia on Saturday for an education committee meeting to discuss seminar topics for the conference and added that if the Board had any topics to suggest letting him know.

## **DEPARTMENT ACTIVITY REPORTS**

Chairman Gendron conveyed his appreciation to the four individuals who passed the EMT course for their time and effort.

Commissioner Riel questioned Lieutenant Lenseigne's equipment apparatus report with regard to the upkeep of the station and his comments regarding needing a commercial spraying company to spray the trees and bushes for aphids. He indicated that the Board had discussed this matter at previous meetings and it had been determined that the staff would fertilize and broadleaf spray the lawn and a commercial service would be hired to spray the trees. D.C. Riel would report this information back to staff.

In addition, Commissioner Riel requested clarification with regard to Lt. Lenseigne's comments about the members reaching a consensus on black bunker gear and questioned if this meant that all turnout gear would be changed to black upon Chief Spencer's arrival. D.C. Riel clarified that it would be a matter that would be brought to Chief Spencer's attention for his discretion on whether or not to gradually change the gear to black when the next purchase was made. Commissioner McNulty questioned if this was the same type of gear that Yakima had. D.C. Riel thought it would be similar. Chairman Gendron confirmed that it would be discussed at a later date with Chief Spencer and added that additional information, such as any advantages and the reasons for the change would also need to be presented and discussed.

**ANNOUNCEMENTS**

Chairman Gendron noted that the barbeque was changed to July 28.

**EXECUTIVE SESSION RCW 42.30.110 (g)(1)**

**a. Personnel matters of the district**

At 7:21 p.m., per the request of Deputy Chief Riel, Chairman Gendron dismissed the Board into executive session for 15 minutes.

Chairman Gendron reconvened the meeting at 7:46 p.m. and reported that no decisions had been made.

**GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT**

D.C. Riel addressed Commissioner McNulty’s previous concern about access into Station 43 and reported that the lock is no longer latched, but individuals needed to ensure that the door is solidly pushed closed. He added that the station sustained substantial water damage; so much that he felt the bathroom would need to be disassembled as the sheet rock was covered in mold. He stated that staff had been at the station two weeks ago and cleaned up water and checked the valves. D.C. Riel questioned the need to submit an insurance claim.

**SIGNING OF DISTRICT DOCUMENTS**

The documents were presented to the Board for their signature.

**ADJOURNMENT**

There being no other business, Commissioner McNulty entertained a motion to adjourn the meeting. Commissioner Riel seconded the motion and the meeting was so adjourned at 7:47 p.m.

ATTEST:

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Chair of the Board

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District Secretary

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Vice-Chair of the Board

\_\_\_\_\_  
Commissioner