

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
June 14, 2010**

The meeting convened at 7:00 p.m. at East Valley Fire Station 40. Those present were Commissioners Joe Gendron, Dan McNulty and Les Riel. Others present were Chief George Spencer, District Secretary Michelle Rosen, Deputy Chief Mike Riel and audience members.

Chairman Gendron called the meeting to order and conducted the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Chairman Gendron noted that Mark Merritt with Cascade Fire was present and would be discussing the status of the Tender under 'Unfinished Business'. There being no other changes, the agenda was approved and the meeting continued.

**LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.**

Chairman Gendron noted that no one had signed up to speak.

**APPROVAL OF PREVIOUS MINUTES**

- a. **May 24, 2010 Special Meeting – approve or deny**
- b. **May 24, 2010 Regular Meeting – approve or deny**

With regard to the minutes of the May 24 Regular Meeting, Commissioner Riel noted that page 2 of 3, paragraph 3, should reflect that the Board had agreed on the specs for the new rescue vehicle to be under 10% of the GVW. With that change, Commissioner Riel made a motion to accept the minutes of the May 24, 2010 Special and Regular Meetings. Commissioner McNulty seconded the motion. The Board was all in favor and the minutes were approved.

**EDIT LIST APPROVAL**

- a. **Batch #284563, \$22,891.54 – approve or deny**
- b. **Cash Voucher \$186.97 – approve or deny**

Commissioner McNulty questioned an expenditure on page 4 line 16 payable to Smith Auto Electric for the installation of a headlight. Chief Spencer replied that the headlight flasher on Brush 42 had malfunctioned and that the master switch was draining the battery. He added that Firefighter Evers had observed the repair and would be repairing the flasher on Brush 41. Commissioner McNulty commented that the description of the expenditure on the edit list should have noted that it was a flasher repair. District Secretary Rosen explained that the description on the edit list was verbatim per the invoice.

Commissioner McNulty made a motion to approve edit list #284563 in the amount of \$22,891.54 and the cash voucher for \$186.97. Commissioner Riel seconded the motion. The Board was all in favor, thus approving the aforementioned edit list and cash voucher.

**SECRETARY'S REPORT**

District Secretary Rosen presented the 2009 Annual Financial Report to the Board. The Board commended District Secretary Rosen for an outstanding job on the report. Commissioner Riel expressed some concern regarding the wording on Schedule 16 and District Secretary Rosen explained that it was a State form and she could not make modifications to it. Commissioner Riel commented that it was an excellent report and made a motion to accept the 2009 Annual Financial Report as submitted. Commissioner Gendron seconded the motion. The Board was all in favor, thus accepting the report.

## **CORRESPONDENCE**

There being no correspondence, Chairman Gendron continued the meeting.

## **UNFINISHED BUSINESS**

### **a. Mark Merritt, Cascade Fire – status report on Tender**

Mr. Merritt reported that the trip to Florida to inspect the apparatus was successful. He noted that some challenges were identified upon inspection and all but one were resolved. Chairman Gendron confirmed that all issues identified would be completed prior to the trip to take possession of the vehicle. Mr. Merritt confirmed that there was only one outstanding issue involving the master intake valves and that he was taking full responsibility for that error. He added that it would be fixed locally prior to delivery of the vehicle to the district. Commissioner Riel questioned who would be making the second trip to ensure the issues discovered were properly resolved. Chief Spencer responded that it would depend upon work schedules. Chief Spencer continued by stating that the location of the direct tank fill had just been resolved with Mr. Merritt and that 46-48 inches off the ground would be acceptable. He added that he felt the trip was successful and that Mr. Merritt was a strong advocate for the district. Commissioner McNulty expressed some concern regarding the issues identified during inspection that led him to believe that the specs weren't followed. Mr. Merritt replied that the drawing was a good representation of how the vehicle turned out and that some items, like the rear intake placement couldn't have been known until an on-site inspection. Commissioner Riel confirmed that the district did not incur any expenses, including staff time, for the trip.

Mr. Merritt noted that he had spoken with Firefighter Evers regarding the rescue specifications and reported that the GVW for the F550 was 19,500 and the 450 was 16,000. He added that the NFPA standard was 5% under GVW and that with the current specifications including 5 firefighters for an F550 was currently 12-13% under the GVW. Commissioner Riel commented that he had received an email from a concerned citizen who had done their own research and found that the F550 was at 17,500 GVW. Mr. Merritt replied that it could be upgraded to 19,500 with the chassis as requested in the specs.

## **NEW BUSINESS**

Commissioner Riel reported that there would be a no man's land meeting on June 15 at 10:00 at Fire Station 9 in the Toppenish area. He noted that Senator Honeyford and Representatives Chander and Taylor would be present and that Roger Ferris from WFCA was also attempting to be in attendance.

## **COMMISSIONER'S REPORT**

Commissioner Riel reported that he would be attending the WFCA education committee meeting on Saturday, June 19, in Olympia to set the seminar series for the conference in Pasco and welcomed any ideas for possible topics.

## **DEPARTMENT ACTIVITY REPORT – Chief**

Chief Spencer reported that he had constructed the Chief's report in a slightly different format if it was to the Board's liking. He added that the other reports they were accustomed to seeing would be distributed to them within the week. Commissioner Riel made a motion to accept the activity reports from the Chief and Deputy Chief as submitted. Commissioner McNulty seconded the motion. The Board was all in favor and the activity reports were accepted.

## **ANNOUNCEMENTS**

There being no announcements, Chairman Gendron continued the meeting.

**EXECUTIVE SESSION RCW 42.30.110(g) & 42.30.140(4)**

**Personnel Matters of the District**

**Labor Negotiations**

At 7:16 p.m. Chairman Gendron dismissed the Board into executive session per RCW 42.30.110(g) and 42.30.140(4) for 30 minutes.

At 7:46 p.m., District Secretary Rosen announced the executive session would continue for an additional 10 minutes.

At 7:56 p.m., Chairman Gendron reconvened the meeting and reported that no decisions had been made.

**GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT**

Chief Spencer reported that there was a helicopter call on June 14 at mile marker 28 on State Route 24 and commended the crew for an outstanding job.

Chief Spencer commented that various categories for response times were included in the Chief's report as previously submitted. Commissioner Riel added that these types of statistics should also be compiled for inclusion in the strategic plan, including past statistics and goals for the future.

The Board thanked District Secretary Rosen for foregoing her scheduled vacation to attend the public records seminar on June 11.

Commissioner McNulty commended Mr. Deccio for making the suggestion to place a call to Hanford regarding a particular incident and confirmed with Chief Spencer that the matter had been clarified.

District Secretary Rosen noted that she would contact the State with regard to the wording on Schedule 16.

Chief Spencer reported the following staffing schedules: •D.C. Riel would be on vacation for two weeks prior to July 4; •Chief Spencer would be departing Yakima on July 6 or 7 to attend his National Fire Academy class from July 12-23, with an anticipated return date on July 30. Chairman Gendron confirmed that no upgrading would be necessary since D.C. Riel would be back on duty prior to the Chief's departure.

**SIGNING OF DISTRICT DOCUMENTS**

The documents were presented to the Board for their signature.

**ADJOURNMENT**

There being no other business, Commissioner Riel made a motion to adjourn the meeting. Commissioner McNulty seconded the motion and the meeting was so adjourned at 7:58 p.m.

ATTEST:

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Chair of the Board

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District Secretary

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Vice-Chair of the Board

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Commissioner