

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
May 10, 2010**

The meeting convened at 7:00 p.m. at East Valley Fire Station 40. Those present were Commissioners Joe Gendron, Dan McNulty and Les Riel. Others present were Chief George Spencer and audience members. District Secretary Michelle Rosen had an excused absence.

Chairman Gendron called the meeting to order and conducted the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner McNulty requested that an executive session be added to the agenda under RCW 42.30.110(g) personnel matters of the district. Chairman Gendron confirmed that the Apparatus Committee presentation should be listed under *New Business*. There being no other changes, the agenda was approved and the meeting continued.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Gendron noted that no one had signed up to speak.

APPROVAL OF PREVIOUS MINUTES

a. April 26, 2010 Regular Meeting – approve or deny

Commissioner Riel made a motion to accept the minutes of the regular meeting held on April 26, 2010. Commissioner McNulty seconded the motion. The Board was all in favor and the minutes were approved.

EDIT LIST APPROVAL

a. Batch #283531, \$31,872.47 – approve or deny

b. Cash Voucher, \$204.22 – approve or deny

Commissioner Riel questioned item 11 on page 2 of the edit list with regard to the C-40 battery terminal expenditure of \$1675. Chief Spencer explained that this expense was to add an extra isolated battery to the vehicle in an effort to avoid the total battery drain when the AVL was used in conjunction with the computer system. Commissioner Riel also questioned line 12 regarding \$7534 spent on fire shelters. Chief Spencer explained that the shelters were sent back in 2003-2004 for inspection, but since that time, the requirements for the shelters changed. He also noted that the old shelters would be utilized for training purposes. Commissioner Riel expressed his concern that this item had not been accounted for in the budget.

Commissioner Riel made a motion to approve edit list #283531 in the amount of \$31,872.47 and the cash voucher in the amount of \$204.22. Commissioner McNulty seconded the motion. The Board was all in favor, thus approving the aforementioned edit list and cash voucher.

SECRETARY'S REPORT

There being none, Chairman Gendron continued the meeting.

CORRESPONDENCE

Chairman Gendron read into record a letter from Phil Nelson, Chairman of the Board of Yakima County Fire Protection District 1 requesting to temporarily employ the assistance of Chief Spencer and District Secretary Rosen in order to update administrative aspects of their district with regard to various computer systems, documents, and records. Chairman Gendron explained that District 1 and 5 had some issues arise from their audit that prompted the request. The Board was in

agreement for District Secretary Rosen and Chief Spencer to offer their assistance when possible to District 1 and 5.

UNFINISHED BUSINESS

There being none, Chairman Gendron continued the meeting.

NEW BUSINESS

Apparatus Committee Presentation

Chief Spencer noted that Acting Lieutenant at Station 41 Matt Bartlett, would be presenting the information regarding the specifications for replacing Rescue 41. Lt. Bartlett presented the specs to the Board and highlighted the following: storage compartments had adjustable shelving for versatility; hydraulic systems were mobile; scene lighting was mobile; 35% more storage space gained; the vehicle mimics the current apparatus with the added capability to transport; and the vehicle could grow with the needs of the department.

The Board requested that the committee ensure that the vehicle would be able to handle future additional weight and requested specific warranty information. After fielding additional questions from the Board, Lt. Bartlett concluded his presentation. The Board was in agreement that if the questions regarding weight and warranty information were answered at the next regular meeting, they would be in favor of moving forward and going out to bid.

COMMISSIONER'S REPORT

Chairman Gendron reported that the members of the Board had attended the legislative conference on May 1 and reviewed some of the priorities for the next legislative session; i.e. volunteer firefighters' pay being exempt from unemployment benefits; special incentives to promote recruitment and retention; unfunded mandates, and no-man's land issues.

Chairman Gendron confirmed that the members of the Board would all be attending the meeting on May 20 and requested that District Secretary Rosen RSVP to Marshia Goss.

DEPARTMENT ACTIVITY REPORT – Chief

Chairman Gendron confirmed that the Board had ample time to review the reports. Chief Spencer commended Battalion Chief Woodall for coordinating the inter-agency meeting. Chief Spencer also added that he would be attending the Washington State Fire Chiefs Association meeting in Spokane May 26-28. Commissioner Riel indicated that there would be an executive board meeting in the near future with the State Fire Chief's Association and WFCA in an effort to resolve some differences and disconnects between the two organizations.

Chairman Gendron questioned if the public education officer was continuing the smoke detectors for seniors program and if education outreach to pre-schools and daycare centers was active. Chief Spencer responded in the affirmative, but would confirm with Lieutenant Schrank.

Commissioner Riel made a motion to approve the Department Activity Reports as submitted. Commissioner McNulty seconded the motion. The Board was all in favor, thus approving the reports.

ANNOUNCEMENTS

There being no announcements, Chairman Gendron continued the meeting.

EXECUTIVE SESSION RCW 42.30.110(g) Personnel Matters of the District

At 7:45 p.m. Chairman Gendron dismissed the Board into executive session per RCW 42.30.110(g) for 15 minutes.

At 8:00 p.m., Chairman Gendron reconvened the meeting and reported that no decisions had been made.

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

Chief Spencer directed the Board's attention to the Premium Only Plan information and requested that they review the document over the course of the week and contact him with any changes. He indicated that he would like to be able to present a final document for their approval at

the May 24 meeting. In summary, the POP is a Federal Code Section 125 document which allows employees to make their health care premium contribution pre-tax.

Chief Spencer then directed the Board's attention to the integrated public safety system initiative as directed by the Board of County Commissioners. He noted D.C. Riel was originally scheduled to explain this matter to the Board, but was unable to attend the meeting. In summary, the BOCC was requesting that entities enter into an inter-local agreement to upgrade the Spillman system that would integrate the MDTs and dispatch.

Chief Spencer noted that both stations were still staffed and reported that Jordan Munson was re-hired at the training center to start the end of May, and that Brent Nye had applied for a position at DNR and was expecting to receive word by the end of the week.

SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board for their signature

ADJOURNMENT

There being no other business, Commissioner McNulty made a motion to adjourn the meeting. Commissioner Riel seconded the motion and the meeting was so adjourned at 8:10 p.m.

ATTEST:

Chair of the Board

District Secretary

Vice-Chair of the Board

Commissioner