

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
March 9, 2009**

The meeting convened at 7:00 p.m. at East Valley Fire Station 40. Those present were Commissioners Joe Gendron, Dan McNulty and Les Riel. Others present were Deputy Chief Riel, District Secretary Michelle Rosen, East Valley Fire District Personnel, and audience members.

Chairman Joe Gendron called the meeting to order and conducted the Pledge of Allegiance.

**APPROVAL OF AGENDA**

District Secretary Rosen noted the following changes: The batch edit list should reflect an amount of \$14,936.67 due to the payment of an additional invoice of \$25; and Resolutions 2009-03 and 2009-04 were pulled, thus changing the resolution number of 2009-05 to 2009-03.

With those changes, the agenda stood as approved.

**LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.**

Chairman Gendron recognized audience member Jacqui Walker. Mrs. Walker questioned the status of the search for a new Chief. Chairman Gendron noted that the Board held a special meeting on February 23 with Waters Consulting, at which they reviewed 14 resumes out of 30 and narrowed it down to 9. The Board will be conferencing with Mr. Oldani on March 23 to discuss which 5-6 individuals would be coming to Yakima for a meet and greet, orientation, and interview. The specific dates in April will be confirmed with Mr. Oldani as well as the final procedure for involving the public. Chairman Gendron added that the Board would be inviting Chief Dave Leitch from West Valley and Brian Vogel from Fire District 5 to be involved in the interview process as well as 3-4 individuals who were involved in the candidate profile.

Mrs. Walker asked if the public would be allowed to be present at any time during the interview process. Commissioner Riel responded that the meet and greet would be the public's opportunity to meet the candidates prior to the interviews.

**APPROVAL OF PREVIOUS MINUTES**

- a. February 23, 2009 Regular Meeting – approve or deny**
- b. February 23, 2009 Special Meeting – approve or deny**

Commissioner Riel made a motion to accept the minutes of the February 23, 2009 Regular and Special Meeting. Commissioner McNulty seconded the motion. The Board was all in favor.

**EDIT LIST APPROVAL**

- a. Batch #265242, ~~\$14,911.67~~ \$14,936.67 – approve or deny**

Commissioner McNulty made a motion to accept Batch Edit List #265242 in the amount of \$14,936.67. Commissioner Riel seconded the motion. The Board was all in favor.

- b. Cash Voucher \$73.50 – approve or deny**
- c. Cash Voucher \$30.00 – approve or deny**

Commissioner Riel made a motion to approve the Cash Vouchers in the amount of \$73.50 and \$30.00. Commissioner McNulty seconded the motion. The Board was all in favor.

**SECRETARY'S REPORT**

District Secretary Rosen did not have anything to report at this time.

## CORRESPONDENCE

Commissioner Riel noted that the Board had received a letter of resignation from Beto Gutierrez. D.C. Riel added that Mr. Gutierrez stated a hope to return to the department when his work schedule permitted. Commissioner Riel made a motion to accept the resignation of Beto Gutierrez. Commissioner McNulty seconded the motion. The Board was in agreement.

## UNFINISHED BUSINESS

Commissioner Riel noted the need for the Board to discuss additional details regarding the search for a new chief. Chairman Gendron stated that the Board needed to order a van and designate a narrator and driver. He explained to the audience that during the orientation, the candidates would be given a driving tour of the community and district. Chairman Gendron questioned who the Board would like to see as the additional members to be involved in the interviewing process. Commissioner Riel suggested that the individuals should be selected from the persons involved in the initial candidate profiling – one from the north side of the district and one from the south. Chairman Gendron indicated that he would contact Linda Sliger from Century 21 to be available to discuss housing in the area with the candidates. In addition, he noted that a representative from the school district should be available as well. There was additional discussion amongst the Board regarding this subject. In conclusion, it was determined that Chairman Gendron would contact Mr. Oldani on March 10 in order to firm down the dates of the orientation, etc.

## NEW BUSINESS

- a. **Resolution 2009-01 In the matter of decreasing mileage rate, repealing resolution 2008-04 in it's entirety – approve or deny**
- b. **Resolution 2009-02 In the matter of transferring \$50,000.00 from fire expense fund to reserve fund – approve or deny'**
- c. ~~Resolution 2009-03 In the matter of transferring \$3,300.00 from fire expense fund to reserve fund – approve or deny~~
- d. ~~Resolution 2009-04 In the matter of transferring \$6,300.00 from fire expense fund to reserve fund – approve or deny~~
- e. **Resolution 2009-05 2009-03 In the matter of transferring \$17,000.00 from fire expense fund to Capitol Projects – approve or deny**

District Secretary Rosen explained that after she and D.C. Riel met to discuss the aforementioned resolutions and reviewed the recording of the previous meeting, it was determined that the Board's motion did not include the transferring of \$3,300.00 and \$6,300.00; and therefore resolutions 2009-03 and 2009-04 were being pulled.

With regard to Resolution 2009-01, Commissioner McNulty noted that the Board had previously determined that they would have a standing resolution in order to adjust mileage rates accordingly. Chairman Gendron explained that the County recommended that the Board adopt single resolutions pertaining to each item. District Secretary Rosen added that by adopting a new resolution for the item, the paper trail was cleaner.

Commissioner Riel made a motion to adopt Resolution 2009-01 changing the mileage reimbursement rate to \$0.55 per mile. Commissioner McNulty seconded the motion. The Board was all in favor.

Commissioner McNulty made a motion to adopt Resolution 2009-02 transferring \$50,000.00 from the fire expense fund to the reserve fund. Commissioner Riel seconded the motion. The Board was all in favor.

Commissioner McNulty made a motion to adopt Resolution 2009-03 transferring \$17,000.00 from the fire expense fund to Capitol Projects. Commissioner Riel seconded the motion. The Board was all in favor.

Audience member Jacqui Walker questioned what capitol projects the \$17,000 was going to be used for. Commissioner Riel explained that this process occurs annually for unspent dedicated monies from the 2008 finalized budget.

**COMMISSIONER’S REPORT**

The Board did not have anything to report at this time.

**DEPARTMENT ACTIVITY REPORTS – D.C. Riel**

It was noted that the Department Activity Reports would be presented at the next regular meeting. D.C. Riel added that the Board was in possession of a proposed spec sheet for the district pick-up and asked for their approval of the specs before moving forward with contacting dealerships and running the advertisement. Commissioner Riel clarified that the advertisement should include the date the bids are due and the bid opening date. In addition, the bids should remain sealed until they are opened by the Board in an open public meeting. The Board concurred that local dealerships should be contacted individually regarding the request for bids.

Chairman Gendron confirmed that the Command Car had been sold and picked up.

**ANNOUNCEMENTS**

There were no announcements at this time.

**EXECUTIVE SESSION**

There was not a need for an executive session at this time.

**GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT**

Commissioner McNulty questioned the progress on receiving training with regard to the SCBA trailer. D.C. Riel responded that they were waiting for the weather to improve, and at that time, Hanford would provide ‘train the trainer’ instruction.

The Board gave kudos to District Secretary Rosen for catching a double billing from a vendor.

**SIGNING OF DISTRICT DOCUMENTS**

District Secretary Rosen presented the documents to the Board for their signature.

**ADJOURNMENT**

There being no other business, Commissioner McNulty entertained a motion to adjourn the meeting. Commissioner Riel seconded the motion and the meeting was so adjourned at 7:27 p.m.

ATTEST:

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Chair of the Board

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District Secretary

\_\_\_\_\_  
Vice-Chair of the Board

\_\_\_\_\_  
Commissioner