

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
March 28, 2011**

The meeting convened at 7:00 p.m. at East Valley Fire Station 40. Those present were Commissioners Joe Gendron and Les Riel. Others present were Chief George Spencer, District Secretary Michelle Rosen, and Deputy Chief Mike Riel. Commissioner Dan McNulty had an excused absence.

Chairman Gendron called the meeting to order and conducted the Pledge of Allegiance.

APPROVAL OF AGENDA

There being no changes, the agenda was approved and the meeting continued.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Gendron noted that no one had signed up to speak.

APPROVAL OF PREVIOUS MINUTES

a. March 14, 2011 Regular Meeting – approve or deny

Commissioner Riel made a motion to approve the minutes of the March 14 Regular Meeting. Chairman Gendron seconded the motion. The Board was all in favor and the minutes were approved.

EDIT LIST APPROVAL

a. Batch #295803, \$55,589.29 – approve or deny

b. Cash voucher, \$291.48 – approve or deny

Chairman Gendron noted that the high amount of the edit list was due to the annual dispatch fees of \$38,000. Chairman Gendron made a motion to approve the edit list and cash voucher. Commissioner Riel seconded the motion with discussion and commented that the utility service charges for Stations 41 and 42 were coming more in line with each other. Commissioner Riel also questioned the amount of the power bill at Station 43. Chief Spencer replied that the pilot light will not stay lit and the station was running purely on electrical heat. Discussion concluded and edit list #295803 in the amount of \$55,589.29 and the cash voucher in the amount of \$291.48 were so approved.

SECRETARY'S REPORT

District Secretary Rosen did not have any matters to report at this time.

CORRESPONDENCE

District Secretary Rosen reported that correspondence had been received from Danielle McNulty, resigning her position at the District. Chairman Gendron thanked Ms. McNulty for her service over the past few years and wished her the best in her endeavors.

UNFINISHED BUSINESS

a. Report on County payroll contract

Chief Spencer reported that the revised contract from the attorney for Fire District 5 had not been received as of yet and that it would be presented to the Board for discussion and approval upon receipt. Chief Spencer added that he would also be asking the Board for authorization to split the cost of the attorney fees with Districts 5 and 12.

b. Sales tax on rescue units

District Secretary Rosen reported that the Department of Revenue would be sending her the appropriate forms to complete to recoup the sales tax paid on the rescue units. She added that Brian Snure was in agreement that Cascade Fire should be handling the matter directly with DOR, and after his correspondence on the matter was forwarded to Cascade Fire, District Secretary Rosen was contacted by Linda at Cascade Fire who indicated that the District would be contacted by DOR within the next twelve days.

c. Performance bonds

Chairman Gendron noted that \$9,200 was being spent for the performance bonds on the two rescue trucks, and felt strongly that it was a wise decision to help ensure that the trucks would be completed in an equitable timeframe and that if anything was to happen to the company in the interim, the district was still guaranteed to receive the trucks.

NEW BUSINESS

There being no new business, Chairman Gendron continued the meeting.

COMMISSIONER'S REPORT

Chairman Gendron reported that positive legislation seemed to be falling into place for no-man's land, residential sprinklers, and license plates. Commissioner Riel reported that Representatives Norm Johnson and David Taylor from the 14th and 15th Districts respectfully would be speaking at the next county fire commissioner's association meeting.

ANNOUNCEMENTS

Chief Spencer reported that the District would be holding a department-wide Saturday training on April 9 and Rick Woodall would be presenting the final portion of his S-215 class which is designed to assist structural firefighters in a wildland/urban interface setting.

EXECUTIVE SESSION RCW 42.30.140(4) and RCW 42.30.140(g)

a. Contract negotiations

b. Personnel matters of the District

At 7:12 p.m.. Chairman Gendron dismissed the Board into executive session per RCW 42.30.140(4) and RCW 42.30.140(g) for 30 minutes.

At 7:42 p.m., District Secretary Rosen announced that the executive session would continue for an additional 10 minutes.

At 7:52 p.m., Chairman Gendron reconvened the meeting and reported that no decisions had been made.

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

Chief Spencer reported that he had attended the Fraternal Order of the Moose luncheon and accepted 12 Tommy the Moose stuffed animals on behalf of the District.

Chief Spencer also reported that the trip to Taylor Made in Arkansas was very productive and that he was impressed with the company. He recommended that the District request a pre-construction conference at the manufacturer's facility with all future purchases.

Chairman Gendron reported that the District had received a vehicle donation from People for People.

Commissioner Riel questioned when the next District newsletter was slated for release and suggested tasking career staff with the project.

SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board for their signature.

ADJOURNMENT

There being no other business, Commissioner Riel made a motion to adjourn the meeting. Chairman Gendron seconded the motion and the meeting was so adjourned at 7:58 p.m.

ATTEST:

Chair of the Board

District Secretary

Vice-Chair of the Board

Commissioner

DRAFT