

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
February 8, 2010**

The meeting convened at 7:00 p.m. at East Valley Fire Station 40. Those present were Commissioners Joe Gendron, Dan McNulty and Les Riel. Others present were Chief George Spencer, District Secretary Michelle Rosen, Deputy Chief Mike Riel, and audience members.

Chairman Gendron called the meeting to order and conducted the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Riel noted that *New Business, Item A* would be moved up on the agenda immediately following *Limited Open Public Input*. With that change, the agenda was approved.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Gendron noted that no one had signed up to speak.

NEW BUSINESS

a. Quit Claim Deed – Fire District 4 and Moxee – Byron Adams, City Supervisor

Mr. Adams explained that he was putting together a few road projects for the City in order to apply for federal stimulus monies and that one of the steps in gathering information for the projects was to insure that all projects were within the city's right-of-way. He noted that one of the projects, repaving Moxee Avenue from Highway 24 to Rivard Road, included 415 square feet of fire district property on the east end of Moxee Avenue and proposed that the City of Moxee purchase the aforementioned property from the District. He continued by stating that the purchase agreement before the Board was prepared by the City's attorney and had been reviewed by the District's attorney for purchase of the property at \$2.00 a foot. Chairman Gendron added that the proposed road improvements would not affect the memorial. Mr. Adams confirmed Chairman Gendron's statement. Commissioner Riel made a motion that the property in question be deemed as surplus and therefore was not needed for the fire protection district. Commissioner McNulty seconded the motion. The Board was all in favor of the motion. Commissioner Riel made a motion that the District sell the property in question for the amount of \$830.00 to the City of Moxee. Commissioner McNulty seconded the motion. The Board was all in favor of the motion. District Secretary Rosen confirmed that Mr. Adams would be recording the deed and purchase agreement in the County Auditor's office.

APPROVAL OF PREVIOUS MINUTES

a. January 25, 2010 Regular Meeting – approve or deny

b. February 1, 2010 Special Meeting – approve or deny

Commissioner McNulty made a motion to accept the minutes of the regular meeting held on January 25, 2010 and the minutes of the special meeting held on February 1, 2010. Commissioner Riel seconded the motion. The Board was all in favor and the minutes were so approved.

EDIT LIST APPROVAL

a. Batch #279662, \$39,321.16 – approve or deny

Commissioner Riel made a motion to approve edit batch list #279662 in the amount of \$39,321.16. Commissioner McNulty seconded the motion. The Board was all in favor, thus approving batch edit list #279662.

SECRETARY'S REPORT

a. January 2010 payroll

District Secretary Rosen noted that per their request, the monthly payroll for January 2010 was before them.

CORRESPONDENCE

There being no correspondence, the meeting continued.

UNFINISHED BUSINESS

There being no unfinished business, Chairman Gendron continued the meeting.

NEW BUSINESS

a. Quit Claim Deed – Fire District 4 and Moxee – Bryon Adams, City Supervisor

Chairman Gendron noted that this item had been moved up on the agenda.

b. Labor Relations Consultant Contract

Commissioner Riel made a motion to enter into agreement with The Wesley Group for labor relations services. Commissioner McNulty seconded the motion. The Board was all in favor. Chairman Gendron explained that the district was preparing to enter into contract negotiations with Local 3680.

c. State Auditor 2009 Audit Discussion

Chief Spencer and District Secretary Rosen explained to the Board that the State Auditor was requesting to extend the district's recent two-year audit to include an additional year (2009) for this audit cycle. Commissioner Riel was adamant about not allowing the additional year due to the fact that 2009 books were not yet even closed and questioned why the Auditor had not yet returned for the exit interview. District Secretary Rosen added that the annual financial report was not even due to the State until May of 2010. Chairman Gendron noted that the district did not budget for this additional expense. The Board was in agreement to not allow the State Auditor's request and directed the Chief to contact the State to inform them of their decision for the reasons as discussed.

d. EMS Levy Discussion

There was discussion amongst the Board and Chief regarding the Yakima County EMS levy that is due to expire in 2012. Chairman Gendron felt that the levy should be re-run with the same dollar amounts as previously run in 2002. Commissioner McNulty was in agreement. Commissioner Riel noted that Candace Hamilton, Yakima County EMS Manager, would be giving a presentation to the Yakima County Fire Commissioners Association to open up the dialog for discussion regarding the levy. He added that the EMS Operations Board would be taking a vote in May in order to provide direction with regard to how they would like the levy presented to the Board of County Commissioners. The discussion concluded and the consensus of the Board was to re-run the levy as it was previously run in 2002.

COMMISSIONER'S REPORT

The commissioners did not have any matters to report and the meeting continued.

DEPARTMENT ACTIVITY REPORTS

Chairman Gendron questioned if Lieutenant Schrank, Lenseigne, and Firefighter Evers had submitted reports. Chief Spencer responded that they had submitted their reports to him and could be included in the Board's information if they so wished.

ANNOUNCEMENTS

Chairman Gendron noted that the awards banquet was enjoyable.

EXECUTIVE SESSION RCW 42.30.140(g) Personnel matters of the district

At 7:21 p.m. Chairman Gendron dismissed the Board into executive session per RCW 42.30.140 (g) for 15 minutes.

At 7:36 p.m., District Secretary Rosen announced that the executive session would continue for an additional 10 minutes.

At 7:46 p.m., Chairman Gendron reconvened the meeting and reported that no decisions had been made.

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

Commissioner Riel stated that per direction from the Board, the Chief’s investigation of a payroll irregularity regarding Trevor Lenseigne was complete and made a motion to authorize the Chief to proceed as needed. Commissioner McNulty seconded the motion. The Board was all in favor.

Commissioner McNulty made a motion to award a 3.4% increase in wages for District Secretary Rosen and Deputy Chief Riel. Chairman Gendron seconded the motion. The Board was all in favor of the wage increase. Commissioner Riel made a friendly amended to the motion to reflect that the increase consisted of a 1.4% CPI increase and a 2% merit increase. Commissioner McNulty was in agreement to the friendly amendment to the motion. The Board was all in favor to the amendment to the motion. District Secretary Rosen questioned if the increase was retroactive to January 1, 2010 for D.C. Riel. Chairman Gendron confirmed that it was retroactive to January 1, 2010 for both employees.

Commissioner Riel commented that the information regarding the WFCM medical plan and the billing did not compare and requested that District Secretary Rosen research the matter and report her findings to the Board.

Commissioner McNulty questioned the constant repairs to Rescue 41. Chief Spencer noted that the specifications for a new vehicle should be ready for the Board to approve in April and then they would be able to advance to the bid process. Chairman Gendron added that finding replacement parts is becoming an issue.

Chairman Gendron questioned how many potential applicants had inquired about the firefighter position. Chief Spencer replied that the career firefighter position was open until February 22, but that 11 applications had been distributed. He added that they would be interviewing 8 potential paid on call employees with the intention of placing the employees selected into the EMT course in March. Chairman Gendron also questioned if there was progress with regard to the Lieutenant’s exam. Chief Spencer noted that this position was also open until February 22, with results to be expected in April along with establishing a promotional ‘eligible’ list and transitioning those individuals into the officer development program.

SIGNING OF DISTRICT DOCUMENTS

District Secretary Rosen presented the documents to the Board for their signature.

ADJOURNMENT

There being no other business, Commissioner Riel made a motion to adjourn the meeting. Commissioner McNulty seconded the motion and the meeting was so adjourned at 7:54 p.m.

ATTEST:

Chair of the Board

District Secretary

Vice-Chair of the Board

Commissioner