

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
December 8, 2008**

The meeting convened at 7:00 p.m. at East Valley Fire Station 40. Those present were Commissioners Joe Gendron, Dan McNulty and Les Riel. Others present were Deputy Chief Riel, District Secretary Michelle Rosen, East Valley Fire District Personnel, and audience members.

Chairman Joe Gendron called the meeting to order and conducted the Pledge of Allegiance.

**APPROVAL OF AGENDA**

District Secretary Rosen confirmed that the information just received from Waters Consulting should be placed under *Unfinished Business*. There being no other changes, the agenda was approved.

**LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.**

Chairman Gendron noted that no one had signed up to speak and continued the meeting.

**APPROVAL OF PREVIOUS MINUTES**

**a. November 24, 2008 Regular Meeting – approve or deny**

Commissioner Riel made a motion to approve the minutes of the Regular Meeting held on November 24. Commissioner McNulty seconded the motion. The Board was all in favor, thus approving the aforementioned meeting minutes.

**EDIT LIST APPROVAL**

**a. Batch #260909, \$31,189.56 – approve or deny**

**b. Cash Vouchers \$251.24, \$30.00, and \$73.50 – approve or deny**

District Secretary Rosen reported that line 11, Nextel Communications, in the amount of \$294.91, included \$53.94 that was updated to be coded to small tools for a new replacement phone for D.C. Riel. Commissioner McNulty made a motion to accept the edit list as submitted. Commissioner Riel seconded the motion. The Board was all in favor.

Commissioner Riel made a motion to approve the cash vouchers as submitted. Commissioner McNulty seconded the motion. The Board was all in favor.

**SECRETARY'S REPORT**

District Secretary Rosen reported that she had received a Washington Fire Commissioners Association insurance eligibility form and that the only change for 2009 was Domestic Partnership eligibility. She noted that the Washington State Human Rights Commissioner may consider that same gender only or opposite gender only sections to be discriminatory. Commissioner Riel reported that three fire districts in the state have opted to participate. Commissioner Riel requested that the Board take no action regarding this matter at this time. Chairman Gendron concurred that the matter would be tabled.

**CORRESPONDENCE**

District Secretary Rosen reported that she had received budget approval from Forest Smith, Yakima County Assistant Budget Director, and information from the Yakima County Elections Division regarding voter validation for any bond or levy elections conducted by the district in 2009.

## **UNFINISHED BUSINESS**

### **a. Waters Consulting**

Chairman Gendron noted that the district had just received information from Jerry Oldani with Waters Consulting that the Board did not have ample time to review, and therefore needed to schedule a special meeting for 5:00 p.m. on Wednesday, December 10.

## **NEW BUSINESS**

### **Decision/Action Request**

#### **a. 2008-08 Request for approval of Steadfast Technologies service contract to provide 2009 Technical Support Services for \$440.00 per month.**

Chairman Gendron explained that this contract was for computer technical support coverage for the district and was at a substantially lower cost than the other two quotes that had been obtained. Commissioner Riel made a motion to approve, as written, Action Request 2008-08 with Steadfast Technologies. Chairman Gendron seconded the motion. The Board was all in favor.

#### **b. 2008-09 Pumper Point Testing Agreement 3701 Gun Club Rd. Sun Country Estates**

Lieutenant Lenseigne explained that the private hydrant testing agreement with Sun Country Estates mirrored the district's current agreement with Roy Farms. He noted that the agreement specifies that Sun Country Estates is responsible for hydrant maintenance and that the district would not be held responsible if anything broke during the testing. Chairman Gendron questioned if flow tests and static and residual tests would be performed. Lieutenant Lenseigne confirmed that they would. Representatives from Sun Country Estates reported that they are not supplied by the main water system in Terrace Heights, but rather have their own wells with two pumps. Commissioner Riel requested that the pumper flow test agreement state that "Yakima County Fire District 4 would not be held harmless and/or liable." Commissioner Riel made a motion to approve the fire hydrant flow test release and the pumper flow test agreement with the requested change in the disclaimer. Commissioner McNulty seconded the motion. The Board was all in favor.

#### **c. Signing of Mutual Aid Agreement between YCFD#4 and U.S. Department of Energy, Richland Operations Office**

Chairman Gendron confirmed that this agreement was a continuation of the previous agreement. Commissioner McNulty made a motion to approve the mutual aid agreement between YCFD#4 and the U.S. Department of Energy, Richland Operations Office. Commissioner Riel seconded the motion. The Board was all in favor.

#### **d. Discuss bid price for C41**

Deputy Chief Riel reported that the information before the Board was a Kelly Blue Book reference for the unit and requested that the Board set the low bid for posting the unit on Craig's List. Lieutenant Lenseigne responded to Commissioner McNulty's question regarding the miles on the vehicle and reported that the unit had over 100,000 miles not including hours. Commissioner Riel questioned if the command center was going to be removed. Lieutenant Lenseigne noted that the unit was going to be sold with the command center – that it was of no use to the district. Commissioner Riel made a motion to surplus Command 41 at a starting bid of no less than \$5,000. Commissioner McNulty seconded the motion. The Board was all in favor.

## **COMMISSIONER'S REPORT**

Commissioner Riel noted that at the November 24 regular meeting, there had been some concern regarding Central Valley Glass replacing the window in the day room and clarified that both the commissioner handbook and the district policies state that a commissioner may have a financial interest with the district of up to \$1500.

## **DEPARTMENT ACTIVITY REPORTS**

Chairman Gendron noted that the activity reports would be scheduled for the next meeting.

## **ANNOUNCEMENTS**

There were no announcements at this time.

**EXECUTIVE SESSION RCW 42.30.140 (g)**

**a. Discuss personnel matters of the district**

Chairman Gendron dismissed the Board into executive session at 7:22 p.m. for 20 minutes.

At 7:42 p.m. Chairman Gendron reconvened the meeting and reported that there was no action needed and no decisions had been made.

**GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT**

Deputy Chief Riel reported that the district was able to obtain the SCBA trailer from Hanford. He noted that they will purchase a three day trip permit in order to transport it. Chairman Gendron questioned who was going to train the trainer on the equipment. D.C. Riel noted that an instructor from Hanford would be coming to the district to conduct that training. Commissioner Riel also noted that the insurance company should be contacted in order to insure it for full coverage during transport. D.C. Riel also noted that he was going to contact various businesses and organizations for the possibility of donating painting the trailer.

Deputy Chief Riel requested permission from the Board to authorize \$100 toward a recruit dinner. The Board was in agreement. D.C. Riel expressed his appreciation for a job well done to Captain DiTommaso for conducting the recruit class and added that all recruits would be advancing to probationary status.

Commissioner Riel requested that an executive session be added to the next agenda in order to discuss the Deputy Chief’s evaluation.

Deputy Chief Riel noted the need for a resolution at the next meeting in order to designate and move the monies from the surplus of the vehicles.

**SIGNING OF DISTRICT DOCUMENTS**

District Secretary Rosen presented the documents to the Board for their signature.

**ADJOURNMENT**

There being no other business, Commissioner Riel entertained a motion to adjourn the meeting. Commissioner McNulty seconded the motion and the meeting was so adjourned at 7:52 p.m.

ATTEST:

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Chair of the Board

\_\_\_\_\_  
District Secretary

\_\_\_\_\_  
Vice-Chair of the Board

\_\_\_\_\_  
Commissioner