

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
SPECIAL MEETING  
December 10, 2008**

The meeting convened at 5:00 p.m. at East Valley Fire Station 40. Those present were Commissioners Joe Gendron, Dan McNulty and Les Riel. Others present were Deputy Chief Riel, East Valley Fire District Personnel, and audience members. District Secretary Rosen had been previously excused.

Chairman Joe Gendron called the meeting to order and conducted the Pledge of Allegiance.

**REVIEW DRAFT COPY OF AD & BROCHURE FOR ADVERTISEMENT FOR FIRE CHIEF POSITION**

Chairman Gendron began the meeting by stating that the intent of this meeting was to review and discuss documents given to the Board by Jerry Oldani with Waters Consulting with regard to the Fire Chief's position.

In summary, the Board discussed and made the following revisions to the documents:

- Any reference to a Fire Cadet Explorer program should be eliminated in both documents.
- "Seven" career firefighters should be updated to read "five."
- "50" paid-on-call personnel should be changed to "60" and should also reflect the actual number of paid-on-call personnel currently at the district.
- "sleep-in" program should be changed to read "sleeper."
- It was noted that the Local #3680 contract expires December 31, 2008 with a six month extension.
- The salary range should reflect \$80-90,000.
- References made to a regional population should be changed to reflect only Yakima County's population. It was noted that the population of Yakima County would be researched.
- There was some uncertainty regarding the definition of CAPSTONE EMS Management that will be discussed with Mr. Oldani.
- The Board discussed the issue regarding the new Chief being certified as an EMT or being required to eventually obtain that certification. It was noted that the district's policies had been updated to only require first-aid certification for the Chief. Commissioner Riel requested that D.C. Riel review the current policy manual regarding this requirement and if needed, a resolution to change the policy needed to be scheduled for the next regular meeting.
- It was noted that references made to all district firefighters being trained to an EMT II Level should be changed to reflect that all district firefighters are trained to first-aid, first responder or EMT-B.
- Terrace Heights should be referred to as a community, not a city.
- Line 103 of the draft brochure should read "Mayor and City Council of Moxee, Terrace Heights Improvement Association, and East Valley Community Enhancement Association."
- The year 1997 on line 132 of the draft brochure should be changed to 1996.
- CPR and first aid classes should be eliminated from line 157 of the draft brochure.
- The Board discussed the need to rejuvenate the bi-annual District newsletter and whether or not it should be placed in the Chief's job description.
- Line 167 of the draft brochure should be changed to read "The deployment and location of *Fire* and EMS resources..."

The Board was in agreement with regard to the timeline that was submitted.

**EXECUTIVE SESSION RCW 42.30.140 (g)  
D.C. Riel's Evaluation**

Chairman Gendron dismissed the Board into executive session at 5:37 p.m.

**ADJOURNMENT**

There being no other business, the meeting adjourned at 6:20 p.m.

ATTEST:

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Chair of the Board

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District Secretary

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Vice-Chair of the Board

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Commissioner