

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
October 22, 2007**

The meeting convened at 1900 hours at East Valley Fire Station 40. Those present were Chief Warren Gay and Commissioners Dan McNulty, Les Riel, and Joseph Gendron. Others present were District Secretary Michelle Rosen, Battalion Chief Mike Riel, East Valley Fire District Personnel, and audience members.

Chairman Dan McNulty called the meeting to order and conducted the Pledge of Allegiance.

**APPROVAL OF AGENDA**

There being no changes, the agenda stood as submitted.

**LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA**

There being none, the meeting continued.

**APPROVAL OF PREVIOUS MINUTES**

**A. October 8, 2007 – Approve or Deny**

Commissioner Gendron made a motion to approve the minutes of the October 8, 2007 regular meeting. Commissioner Riel seconded the motion and the motion carried.

**EDIT LIST APPROVAL**

**A. Batch #242844, \$17,848.94**

There being no discussion regarding the edit list, Commissioner Riel motioned that Batch 242844, in the amount of \$17,848.94 be approved. Commissioner Gendron seconded the motion and it was so approved.

**SECRETARY'S REPORT**

District Secretary Rosen did not have any items to submit to the Board.

**CORRESPONDENCE**

There being none, the meeting continued.

**UNFINISHED BUSINESS**

**A. Chief's Job Description**

Chief Gay submitted Action Item 2007-05, Authorization by Fire Board to Amend Fire Chief Job Description. In summary, this action item changes the requirement for an EMT B Level Certification to having to maintain a "current first aid card and CPR card." Commissioner Riel noted that the Chairman of the Board should initial the change on page 3 of the Fire Chief's Job Description, the adoption date needed to be changed to October 22, and requested that a copy be given to all the members of the Board in order to update their manuals. Commissioner Gendron motioned that Action Request 2007-05 be approved. Commissioner Riel seconded the motion and the motion carried.

**NEW BUSINESS**

**A. Finalize 2008 Budget**

Commissioner Gendron made a motion to accept the finalized 2008 budget. Commissioner Riel seconded the motion and the motion carried. Chairman McNulty and District Secretary Rosen will meet to finalize the details regarding the public hearing.

**COMMISSIONER’S REPORT**

Commissioner Riel reported that he attended an EMS Operations Board meeting and received proposed Yakima County Resolution 367-2007 which states that 1% of the EMS levy funds will be set aside to provide an immediate funding source for out of district responses. In addition, Commissioner Riel noted that Sunnyside Mayor Prilucik had prepared a resolution to counteract the County resolution and states that the EMS Operations Board will determine changes to the distribution of EMS levy proceeds and that cost recovery of EMS calls outside of agency boundaries *should* be billed by the fire agencies or the Department of Emergency Medical Services. Commissioner Riel noted that District 4 will need to decide if these billings will be handled in house or handled by the EMS office.

Commissioner Riel also reported that he attended a Fire Prevention Committee meeting with the State Fire Marshall’s office.

**CHIEF’S ACTIVITY REPORT**

Commissioner Riel noted his appreciation and commended Chief Gay on an informative report. Commissioner Riel made a motion to accept the Chief’s report as submitted. Commissioner Gendron seconded the motion and the motion carried.

**ANNOUNCEMENTS**

Chief Gay reported that Matt Fairbanks with Dispute Resolution Center conducted confidential meetings with four of the career staff and will be submitting recommendations to him the first part of next week. The teambuilding phase with the three board members and all staff will be scheduled at a later date.

**EXECUTIVE SESSION**

There being no need for an executive session, Chairman McNulty continued the meeting.

**GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT**

Chief Gay noted that calls are beginning to increase.

**SIGNING OF DISTRICT DOCUMENTS**

District Secretary Rosen presented the documents to the Board for their signature.

**ADJOURNMENT**

There being no other business, Commissioner Riel entertained a motion to adjourn the meeting. Commissioner Gendron seconded the motion and the meeting was so adjourned at 1920 hours.

ATTEST:

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Chair of the Board

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District Secretary

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Vice-Chair of the Board

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Commissioner