

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
January 26, 2009**

The meeting convened at 7:00 p.m. at East Valley Fire Station 40. Those present were Commissioners Joe Gendron, Dan McNulty and Les Riel. Others present were Deputy Chief Riel, District Secretary Michelle Rosen, East Valley Fire District Personnel, and audience members.

Chairman Joe Gendron called the meeting to order and conducted the Pledge of Allegiance.

APPROVAL OF AGENDA

There being no changes, the agenda was approved.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Gendron noted that no one had signed up to speak and continued the meeting.

APPROVAL OF PREVIOUS MINUTES

a. January 12, 2009 Regular Meeting – approve or deny

Commissioner Riel made a motion to approve the minutes of the January 12, 2009 Regular Meeting. Commissioner McNulty seconded the motion. The Board was all in favor.

EDIT LIST APPROVAL

a. Batch #263195, \$3,989.72 – approve or deny

Commissioner McNulty made a motion to accept batch edit list #263195 in the amount of \$3,989.72. Commissioner Riel seconded the motion. The Board was all in favor.

b. Cash Voucher, \$75.00 – approve or deny

District Secretary Rosen explained that the Cash Voucher was for Terrace Heights Sewer for Station 41 and noted that it had increased from \$73.50 to \$75.00. Commissioner Riel made a motion to accept the Cash Voucher in the amount of \$75.00. Commissioner McNulty seconded the motion. The Board was all in favor.

SECRETARY'S REPORT

a. "Cash Basis" financial report training presented by the Washington Finance Officers Association and the Washington State Auditor's Office

District Secretary Rosen requested the Board's approval to attend the aforementioned training on April 29 in Yakima from 9:00-4:30 p.m. for \$100. Commissioner Riel made a motion to approve District Secretary Rosen's attendance at the financial report training on April 29. Commissioner McNulty seconded the motion. The Board was all in favor.

CORRESPONDENCE

Commissioner McNulty stated that he had received correspondence from Bel-Air Transport requesting information about Mr. Gay. Mr. McNulty forwarded their request to District Secretary Rosen who will complete the request as allowed by law and Mr. Gay's signed release on the request.

UNFINISHED BUSINESS

a. Action Request 2009-01 Change of phone service

Deputy Chief Riel noted that the information before the Board could potentially save the District at least \$65 per month by changing phone service from AT&T to Qwest. Commissioner McNulty made a motion to approve Action Request 2009-01. Commissioner Riel seconded the motion. The Board was all in favor.

NEW BUSINESS

a. WSP Training Facility Agreement

Chairman Gendron inquired if this agreement was an annual occurrence. D.C. Riel responded that he was not aware if it was, and/or that it may have been handled by the former Chief and was not previously brought to the Board's attention. He felt that it was an effort on behalf of the State to alleviate liability issues. Chairman Gendron confirmed that the facility was only utilized once a year for recruit training at North Bend. Commissioner Riel inquired as to the type of agreement that is signed at the time of utilizing the facility. D.C. Riel explained that particular agreement was basic in outlining the number of rooms needed, rates, dates, etc. Commissioner Riel made a motion to approve the WSP Training Facility Agreement. Commissioner McNulty seconded the motion. The Board was all in favor.

b. Fire Hose Scheduling Agreement 2009

Deputy Chief Riel noted that the agreement before the Board also included information regarding ladder testing should the need ever arise. Chairman Gendron asked if this particular company had been used in the past, if the fee of .22 cents per foot was an increase over last year, and if the company did all the unloading/loading and made repairs. D.C. Riel stated that Lt. Lenseigne had explained that the previous company had been bought out, but that it was the same group of individuals with new oversight. With regard to the cost per foot, both D.C. Riel and Commissioner Riel felt that it was close to what the district had paid in the past and affirmed that the company performed all the unloading/loading and repairs.

Commissioner Riel made a motion to approve the Fire House Scheduling Agreement 2009. Commissioner McNulty seconded the motion. The Board was all in favor.

COMMISSIONER'S REPORT

Commissioner Riel noted that there was an EMS operations meeting on Tuesday, January 13 at 9:00 a.m.

DEPARTMENT ACTIVITY REPORTS

D.C. Riel noted that the various reports submitted by staff were before the Board. He expressed his appreciation for the extra effort put forth by Chris Jones in assisting the district with the transport of the SCBA trailer. D.C. Riel added that there were other pieces of equipment that the district might be interested in obtaining additional information on; one being an on-site mobile air compressor; and another being an enclosed trailer that could be used for hauling equipment to North Bend, etc.

Commissioner McNulty noted that there were three recruit applicants and asked if they had been contacted yet. D.C. Riel stated that they had not been interviewed as of yet.

There was extensive discussion with the Board initiated by D.C. Riel regarding proposed changes to training policies. With the ever increasing and demanding requirements per state WAC for EMT class, it was proposed to add an option of Advanced First-Aid with Defibrillation. Commissioner Riel requested that 'volunteer' be changed to 'recruit' in policy. Commissioner Riel made a motion to make a change to the training policy, as presented, with the aforementioned change replacing the word 'volunteer' with 'recruit' and subsequently updating the Validation Sheet in the task book. Commissioner McNulty seconded the motion. The Board was all in favor.

D.C. Riel requested permission to place the recruitment ad in the Yakima Herald Republic. The Board was in agreement.

Commissioner McNulty initiated conversation with regard to revisiting the requirements for individuals to get on to the department, specifically, the agility testing. Deputy Chief Riel explained that the district's current agility testing that has been in place for at least 25 years simulated basic firefighter work and added that the membership stood behind the current minimum standard for the strength and agility test. After lengthy conversation, the Board requested that D.C. Riel make inquiries as to the physical agility standards in Union Gap and Selah.

ANNOUNCEMENTS

There were no announcements at this time.

EXECUTIVE SESSION RCW 42.30.140 (g)

a. Personnel matters of the District

Chairman Gendron dismissed the Board into executive session at 7:45 p.m. for 10 minutes.

At 7:55 p.m., District Secretary Rosen announced that the executive session would be extended another 10 minutes.

At 8:05 p.m. Chairman Gendron reconvened the meeting and reported that no decisions had been made.

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

Commissioner McNulty expressed his concern and inquired as to why the new command car was being parked outside instead of the truck. D.C. Riel explained that if the truck was needed to push snow, etc. it was very difficult to start and that once the weather improved, it would be moved back outside. D.C. Riel noted that he would investigate maneuvering the rigs in order to get the command car inside.

SIGNING OF DISTRICT DOCUMENTS

District Secretary Rosen presented the documents to the Board for their signature.

ADJOURNMENT

There being no other business, Commissioner Riel entertained a motion to adjourn the meeting. Commissioner McNulty seconded the motion and the meeting was so adjourned at 8:09 p.m.

ATTEST:

Chair of the Board

District Secretary

Vice-Chair of the Board

Commissioner