

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
June 25, 2007**

The meeting convened at 1900 hours at East Valley Fire Station 40. Those present were Chief Warren Gay and Commissioners Dan McNulty, Les Riel, and Joseph Gendron. Others present were District Secretary Michelle Rosen, East Valley Fire District Personnel, and audience members.

Chairman Dan McNulty called the meeting to order and conducted the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Gendron requested a change to *Item 10, New Business*. He requested that out of respect for the family involved, the letter in Mr. McDowell's file regarding the accident involving a young man be discussed privately.

Chairman McNulty noted the change and the agenda was approved.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA

There was clarification between the Board members that if any member of the audience wishes to speak regarding an item that is on the agenda, they are permitted to do so at the appropriate time.

There being no public input for items that are not on the agenda, Chairman McNulty continued the meeting.

APPROVAL OF PREVIOUS MINUTES

- A. May 29, 2007 – Approve or Deny**
- B. June 4, 2007 – Approve or Deny**
- C. June 11, 2007 – Approve or Deny**
- D. June 13, 2007 – Approve or Deny**

Commissioner Riel had the following comments:

With regard to the minutes of June 4, page 3 of 4 – "*The attorney Bartheld complaint in conjunction with attorney Snerr was tabled*". ("*Snerr*" was corrected "*Snure*").

With regard to the minutes of June 11, page 1 – *APPROVAL OF PREVIOUS MINUTES, Tabled until next regular meeting*" should be removed and changed to read "None".

Commissioner Riel motioned that the above mentioned minutes be approved. Commissioner Gendron seconded the motion and it was so approved.

EDIT LIST APPROVAL

- A. Batch #237770, \$16,193.31**

Commissioner Riel questioned *Line 32 – communication and telephone \$899.86, 2007 exceeded*. District Secretary Rosen explained that this means that this particular item was not budgeted properly. She also noted that the District switched to a new phone plan with Nextel -- Lieutenant Lenseigne is working with the company to eliminate the new plan charges since the District is already a customer, but the two new phone charges apply, along with the July bill. Commissioner Riel questioned why the District needed two new phones. Chief Gay answered that the District added a new firefighter and the secretary. He mentioned to the Board that he has directed District Secretary Rosen and Lieutenant Lenseigne to research various carriers for better rates.

Commissioner Gendron questioned *Line 50, trustee plan service corp.* District Secretary Rosen explained that this is medical, dental and vision benefits for the day staff, including herself. Commissioner Riel noted that it averages \$1,000 per month per paid employee.

There being no additional discussion regarding the edit list, Commissioner Riel motioned that Batch 237770, in the amount of \$16,193.31 be approved. Commissioner Gendron seconded the motion and it was so approved.

SECRETARY'S REPORT

District Secretary Rosen reported that she had to withdraw funds recently invested in order for aforementioned batch edit list to clear.

She also noted that the Staff's Report was added to their packets just this evening since Chief Gay was on vacation and items placed in the Commissioner packets must first be initialed by him.

She also reported that the certified letters that were sent to Marla Shuell-Tucker, Barbara Riel, and Jeremy Tucker had been received by them.

In conclusion, District Secretary Rosen requested signatures on Lost Receipt documentation in the amounts of \$44.45 and \$54.91.

Commissioner Gendron expressed his concern regarding the amount of staff time and resource that is being used in tracking receipts.

CORRESPONDENCE

Chief Gay noted that he gave the Board the Mutual Aid plan from Hanford that he received this afternoon. He also reminded the Board the yellow papers are for information only. He presented the Board with information regarding a re-certification seminar in May 2008 in Cincinnati.

UNFINISHED BUSINESS

There being none, Chairman McNulty continued with the next item on the agenda.

NEW BUSINESS

A. Mike McDowell's appeal

There was lengthy discussion between Mr. McDowell and Chief Gay regarding the information in Mr. McDowell's personnel file and Mike's alleged lack of knowledge about these incidences. Chief Gay summarized that Mr. McDowell has a history of incidences and lacks leadership qualities.

Chairman McNulty dismissed the Board into executive session per *RCW 42.30.110 (g) Personnel Issues.*

Chairman McNulty called the meeting back to order and reported that no decisions had been made. He noted that this Board will stand behind the Chief and from this point on, anything that relates to administration will not be brought before the Board.

Commissioner Gendron motioned that the decision by Chief Gay regarding Mr. McDowell be upheld. Chairman McNulty seconded the motion. Commissioner McNulty and Gendron were in favor of the motion and Commissioner Riel was not.

COMMISSIONER'S REPORT

Chairman McNulty reported that the retirement luncheon on June 13 went well and publicly thanked Lieutenant Keith Schrank, firefighters Ryan Evers and Brett Larson, Cadet McNulty, District Secretary Michelle Rosen and Battalion Chief Riel who cooked the lunch for the retirees and Commissioners.

DEPARTMENT ACTIVITY REPORT

Chairman McNulty tabled the item until the next regular meeting.

ANNOUNCEMENTS

There being none, Chairman McNulty continued the meeting.

EXECUTIVE SESSION – RCW 42.30.110 (f) (g) Personnel Issues

There was no need for an additional executive session.

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

ADJOURNMENT

There being no General Discussion, Chairman McNulty entertained a motion to adjourn the meeting. Commissioner Gendron seconded the motion and the meeting was so adjourned at 2018 hours.

ATTEST:

Chair of the Board

District Secretary

Vice-Chair of the Board

Commissioner