

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
MAY 14, 2007**

Approval of Agenda

Dan requested to add "Chiefs pay raise" under Old Business – approved
(There was one agenda change, which I can not remember)

Dan made a motion to approve the Minutes from both meetings – approved

Les made a motion to approve all three Edit batch lists = approved

No secretary's report

Correspondence

Michelle made reservations for the Yakima County Fire Commissioners dinner meeting
Thursday evening at West Valley 12

Unfinished business

Chiefs pay raise. After some discussion between the Board, it was decided that a motion was not needed to approve the Chiefs pay raise. The Board had approved a three step pay increase as per the Chiefs employment agreement.

Hiring a secretary

The Chief requested to hold this item for executive session – The Board agreed and held the item open for later in the meeting.

No Commissioners report

New Business

BC Riel gave a report on the EMS Grant monies received

Department Activity Report – None – Chief will have the report for the next regular meeting.

Announcements – none

Executive Session - RCW 42.30.110 (g) Personnel Issues

After 15 minutes in executive session the Board returned to its regular meeting. Les asked the Chief to explain the application process and the outcome. It was determined that there was only one qualified applicant, that being Michelle Rosen. Commissioner Riel made a motion to hire Michelle Rosen as the District Secretary for YCFD 4. at a starting salary of \$37,000.00 per year. She will be on probation until December 31, 2007 at which time she shall be given a 3% pay increase pending a positive performance evaluation. Her benefits will be as per the District policy manual. Dan seconded and the motion passed. Commissioner Riel welcomed Michelle as our District secretary and asked to thank Jim Hall from the Department of Emergency Management for lending us Michelle on a temporary basis.

General Discussion – **between board members and staff – not open to public input**

The Chief gave an update on the committee that is interviewing the candidates for the open Commissioners position. The Committee will be conducting the interviews to three of the candidates Wednesday May 16 2007. Those Candidates will be interview by the Board at a special meeting to be held Monday the 21st. The Committee will meet with the Board in executive session and give them their recommendation for the open position. The Board has a public gentlemen’s agreement to except the Committee’s recommendation.

Adjournment – Dan made the motion to Adjourn – approved

ATTEST:

Commissioner

District Secretary

Commissioner

Commissioner

