

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
APRIL 9, 2007**

Chief Warren Gay welcomed the public on behalf of Commissioners Les Riel and Dan McNulty. The meeting convened at 1900 hours at East Valley Fire Station 40. Others present were District Secretary, Michelle Rosen, East Valley Fire District Personnel, and audience members.

Commissioner Les Riel called the meeting to order and conducted the Pledge of Allegiance.

APPROVAL OF AGENDA

Seeing the need for no corrections, additions, or deletions Chairman Riel approved the agenda.

PRESENTATION – DANIELLE MCNULTY, FIRE CADET PROGRAM

Chairman Riel turned the floor over to Cadet Danielle McNulty. Miss McNulty shared a presentation with the audience of search and rescue and extrication drills performed by the Fire Cadet Program that was initiated by Chief Gay in January 2007. The program is for 15-18 year-olds who meet every Thursday at 7:00 p.m.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA

Commissioner Riel reminded the audience that comments need to be directed to the Board of Commissioners.

Edward Schibig reminded the commission that personnel issues have existed in the District for quite some time and any current conflicts should not be attributed to Chief Gay. He commented that it should be the duty of the Board to directly question the firefighters of the District regarding their own individual morale and not adhere to the assumptions and comments made by the general public. He commended the Chief for his actions and the difficult decisions he has had to make to date.

Tina Liniger read and submitted a letter from Mazzola Law Offices directed to Brian Snure regarding an unsigned statement dated September 6, 2006 alleged to be from her. As she has no knowledge of this statement she asked the Board to look into this matter.

Jackie Walker questioned if the annual evaluation of Chief Gay had been completed by the District's firefighters. Commissioners McNulty and Riel noted that it had been completed; however, the Board is postponing the evaluation until the appointment of a third commissioner is complete. The information is sealed and is in Commissioner McNulty's possession.

Hearing no additional public input, Chairman Riel continued with the next item on the agenda.

APPROVAL OF PREVIOUS MINUTES

March 12, 2007 – Regular Meeting – Approve or Deny

March 14, 2007 – Special Meeting – Approve or Deny

March 26, 2007 – Regular Meeting – Approve or Deny

April 2, 2007 – Special Meeting – Approve or Deny

Commissioner McNulty motioned that the minutes of the aforementioned meetings be accepted as submitted.

Chairman Riel noted a change on the April 2 Special Meeting minutes (page 2 of 4, 3rd to the last paragraph) as indicated below and then seconded the motion for approval.

“The Board requested quotes from Q-Global and ESCI. Commissioner Riel will meet with Chief Gay later in the week to compile an outline of services needed from the aforementioned firms. The Board recommended participation from anyone on the Board of the ~~Fireman's Association~~ *Yakima County Fire Commissioner's Association*, namely, either Phil Nelson or Ken Eakin. Chairman Riel submitted information that he would like given to the potential candidates in reference to being an effective commissioner. He informed the audience that 3 letters of interest have been submitted to date for the vacant position.”

Chief Gay announced to the audience that any public records requests for the above mentioned minutes would now be honored.

Chairman Riel noted that until approved by the Board, the minutes are not available for public inspection. Once approved, the minutes of the meeting will also be posted on the District's website.

RESOLUTION 2007-006

APPOINTING A DISTRICT SECRETARY/AUDITING/FINANCE/INVESTMENT OFFICERS 2007

Chairman Riel indicated that according to the District attorney, if a District Secretary is formally appointed, the job description reads such to include auditing and investment duties; therefore a separate resolution for these types of responsibilities is not necessary.

Chief Gay stated that he and District Secretary Michelle Rosen met with the Yakima County Auditor and Treasurer and under their advice this Resolution needed to be in place for their own offices.

There was discussion regarding the need for three auditing officers to be listed on the Resolution. Chief Gay and District Secretary Michelle affirmed that this was a recommendation made by the Yakima County Treasurer and Auditor; that in the event of the resignation, incapacitation or death of the auditing officer, the financial business of the District would not be delayed. The additional names are only a safeguard and will serve only as a mechanical purpose being such that investments are made at the direction and approval of the Board.

Commissioner McNulty expressed his approval of the Resolution. Chairman Riel requested additional information in writing from the Yakima County Auditor and Treasurer and tabled the Resolution until the next meeting.

EDIT LIST APPROVAL

Commissioner McNulty motioned that the edit list as submitted be accepted. Chairman Riel seconded the motion with discussion.

District Secretary Michelle Rosen explained that the edit list is generated from the County's financial system, Cayenta, which lists the invoices that have been approved by the Chief, the account from which the monies are being pulled, and a description of the request for warrant issue.

Chairman Riel requested that utility payments specify the station to which they belong.

After discussion, the motion to accept the edit list as submitted was seconded and approved.

SECRETARY'S REPORT

District Secretary Michelle Rosen reported that as of March 15, 2007, Ryan Evers became a full time firefighter. His paperwork has been completed and submitted to Yakima County Human Resource Department.

CORRESPONDENCE

Chairman Riel read a letter from Tina Liniger, an individual interested in applying for the vacant commissioner's seat.

Chief Gay requested a copy of said letter in order to add her name to the candidate list.

UNFINISHED BUSINESS

A. ST40 Grading Project – Battalion Chief Mike Riel

Chairman Riel turned the floor over to Battalion Chief Mike Riel who reported on the grading project behind Station 40. One year ago, the District purchased three acres with the vision of using it as an adjunct to hands on training, augmenting drill times, and to be a compliment to the facility in Yakima.

Engineer Mike Battle presented an alternative to the Board in regard to grading and surfacing the property in an effort to minimize costs. His new proposal will save the District 20% of the excavation costs, which equates to approximately 8-10% of the total project cost of \$210,000.

COMMISSIONER'S REPORT

Chairman Riel noted that the Yakima County Fire Commissioner's Association dinner meeting will be held on April 17. The location is yet to be determined.

NEW BUSINESS

A. Commissioner Vacancy – Chief Gay will report

Under direction of the Board, Chief Gay has been contacting individual committee members and agencies; ESCI has not responded to his letter of inquiry and Q.Global affirmed that they would be able to meet the deadline of the 13th.

Chairman Riel added that Roy Collett, president of East Valley Community Enhancement Association, notified him that Jina Crane, Vice President of the Association was appointed as their representative to serve on the selection committee.

DEPARTMENT ACTIVITY REPORT

Chairman Riel tabled this agenda item until the next meeting.

ANNOUNCEMENTS

Hearing none, Chairman Riel called for an executive session at the request of Chief Gay. The regular meeting was scheduled to reconvene at 8:00 p.m.

EXECUTIVE SESSION

Personnel Issues

RCW 42.30.110 (g) Executive Sessions.

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW [42.30.140\(4\)](#), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;

GENERAL DISCUSSION

Commissioners Riel and McNulty had nothing to add at this time.

ADJOURNMENT

The next special meeting is scheduled for Monday, April 16 at 1900 hours. There will be no open public input and no items will be discussed or acted upon that are not listed on the agenda. There being no further business, the meeting adjourned at 2003 hours.

ATTEST:

Commissioner

District Secretary

Commissioner