

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
February 25, 2008**

The meeting convened at 1900 hours at East Valley Fire Station 40. Those present were Chief Warren Gay and Commissioners Les Riel and Dan McNulty. Others present were District Secretary Michelle Rosen, Deputy Chief Mike Riel, East Valley Fire District Personnel, and audience members.

Vice-Chair Les Riel called the meeting to order and conducted the Pledge of Allegiance. It was noted that Chairman Gendron had an excused absence from this meeting.

APPROVAL OF AGENDA

There being no changes, the agenda stood as submitted.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Three minute limit

Audience member Bob Washburn alerted the Board and audience that there had been some graffiti in the area of East Ridge Road on Friday night. The car was a maroon Cadillac with partial license plate number 964.

APPROVAL OF PREVIOUS MINUTES

A. January 11, 2008 regular meeting – approve or deny

Commissioner McNulty made a motion to approve the minutes of the regular meeting on January 11. Commissioner Riel seconded the motion and the minutes were so approved.

EDIT LIST APPROVAL

A. Batch #248238, \$23,218.97

Commissioner Riel made a motion to approve edit list #248238 in the amount of \$23,218.97. Commissioner McNulty seconded the motion and it was so approved.

SECRETARY'S REPORT

District Secretary Rosen reported that the 2007 budget has been closed out. The information before the Board is YTD Actuals. She indicated that she and Deputy Chief Riel are working together to clean up the budget spreadsheet and are making some inquiries into installing QuickBooks as the County's Cayenta Financial Reporting system is not able to handle line items. She also explained to the Board that the EMS fund is over budget because the previous district secretary had sent a letter to the County Human Resource Department that all volunteer pay was to come out of the EMS budget. Vice-Chair Riel further explained that this should have been a one-time transfer and did not get changed back.

CORRESPONDENCE

Chief Gay noted that the Board's packet included the Yakima County Communications report and the Tender-1 Association Committee annual report.

UNFINISHED BUSINESS

There being none, the meeting continued.

NEW BUSINESS

Vice-Chair Riel reported that the Tender-1 Committee along with the Chief's Association made a recommendation to the Yakima County Fire Commissioners Association to surplus Tender-1. There was discussion regarding the need to come to a decision regarding the distribution of the monies generated from the surplus of the truck; whether it is rolled back into the communications committee or to have checks issued back to the Districts for their portion. He also noted that the District needs to keep in mind what the estimated communications contribution will be for 2009 for budgeting purposes. Commissioner McNulty will be on this committee and will keep the Board informed.

COMMISSIONER'S REPORT

There being none, the meeting continued.

DEPARTMENT ACTIVITY REPORT – Chief

Chief Gay reported that this will occur at the next meeting.

ANNOUNCEMENTS

Vice-Chair Riel confirmed that there will be a special meeting held on March 5 at 4:00. It was agreed that District Secretary Rosen need not attend. The information discussed at this meeting will be presented at the next regular meeting.

EXECUTIVE SESSION

There being no need for an executive session, the meeting continued.

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

Hearing none, Vice-Chair Riel continued the meeting.

SIGNING OF DISTRICT DOCUMENTS

District Secretary Rosen presented the documents to the Board for their signature.

ADJOURNMENT

There being no other business, Commissioner McNulty entertained a motion to adjourn the meeting. Commissioner Riel seconded the motion and the meeting was so adjourned at 1920 hours.

ATTEST:

Chair of the Board

District Secretary

Vice-Chair of the Board

Commissioner