

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
January 14, 2008**

The meeting convened at 1900 hours at East Valley Fire Station 40. Those present were Chief Warren Gay and Commissioners Dan McNulty and Joe Gendron. Others present were District Secretary Michelle Rosen, Deputy Chief Mike Riel, East Valley Fire District Personnel, and audience members.

Noting that Commissioner Les Riel was not in attendance, Chairman Dan McNulty called the meeting to order and conducted the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman McNulty added the resignation of Ken Perrault to the agenda and Chief Gay added the resignation of Captain Mike DiTommaso. With the aforementioned changes, the agenda stood as approved.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Three minute limit

There being no public comment, the meeting continued.

APPROVAL OF PREVIOUS MINUTES

- A. December 10, 2007 regular meeting – approve or deny**
- B. December 11, 2007 special meeting – approve or deny**
- C. January 8, 2008 special meeting – approve or deny**

Commissioner Gendron made a motion to approve the minutes of the regular meeting on December 10 and the minutes of the special meetings on December 11 and January 8. Chairman McNulty seconded the motion and the minutes were so approved.

APPOINTMENT OF CHAIR AND VICE-CHAIR (two year term – BOC SOP 9.1)

- A. Current Chair and Vice-Chair step down**
- B. Election of Chair and Vice-Chair**

Due to Commissioner Riel's absence, this portion of the meeting was rescheduled to later in the evening, pending his arrival.

EDIT LIST APPROVAL

- A. Batch #246343, \$34,040.13**
- B. Batch #245498, \$73,797.15**

Commissioner Gendron noted that he had spoken to District Secretary Rosen regarding a finalized 2007 budget from the County and that she had indicated that it was not available as of yet. Commissioner Gendron motioned that Batch 246343 in the amount of \$34,040.13 and Batch 245498 in the amount of \$73,797.15 be approved. Chairman McNulty seconded the motion and it was so approved.

SECRETARY'S REPORT

District Secretary Rosen noted that she did not have anything to report at this time.

Chairman McNulty and Commissioner Gendron noted Commissioner Riel's arrival and briefed him on the progress of the meeting.

Commissioner Riel questioned edit list Batch 246343, lines 9 and thereafter for \$335.85. District Secretary Rosen replied that these entries were for each individual coat that was ordered. They all required their own line of entry due to individual serial numbers. She also indicated that \$15,000 was withdrawn from reserves to cover the cost.

Commissioner Gendron noted that his question regarding \$7,391 was for the dryer.

Chairman McNulty directed the Board's attention to the appointment of Chair and Vice-Chair.

APPOINTMENT OF CHAIR AND VICE-CHAIR (two year term – BOC SOP 9.1)

A. Current Chair and Vice-Chair step down

B. Election of Chair and Vice-Chair

Commissioner Riel made a motion to appoint Commissioner Joe Gendron as Chair of the Board. Commissioner McNulty seconded the motion. With the approval of the motion, Commissioner Gendron was appointed as Chairman of the Board of Commissioners for Yakima County Fire District No. 4.

Chairman Gendron nominated Commissioner Riel for the position of Vice-Chair of the Board. Commissioner Riel seconded the motion. The roll call indicated that Chairman Gendron and Commissioner Riel were in favor of the motion and Commissioner McNulty was opposed. With the majority of the Board in favor of the motion, Commissioner Riel was appointed as Vice-Chair of the Board of Commissioners for Yakima County Fire District No. 4.

CORRESPONDENCE

District Secretary noted that the only correspondence to present were the resignations mentioned at the beginning of the meeting.

UNFINISHED BUSINESS

There being none, the meeting continued.

NEW BUSINESS

A. Insurance

Chief Gay reported that he met with Dick Fournier for the annual review of the District's insurance package. The closest rate came in at approximately \$2500 a year more than last year. Increases came to approximately \$1400 – Chief Gay noted that among other things, the District's theft prevention policies and safety record afforded the District discounts which amounted to the final premium coming in at approximately \$500 more than last year for the same coverage. He added that the company looks favorably on the district for not filing claims for fairly insignificant incidences. Policy year 2008 will be \$22,920 and the expiring policy was \$22,410. Chairman Gendron questioned if the company gave any indication as to the recommended dollar amount for making a claim vs. not making a claim. Commissioner Riel added that there are different deductibles depending on the type of equipment and should be considered when filing a claim. Chief Gay distributed copies of the policy to the Board.

B. 2008-01 Station 40 Sno Jax snow brake system for exterior roof

Chief Gay reported to the Board that he assigned this project to Firefighter Evers who obtained three quotes. The quotes varied from \$9,000 to \$2,000. The lowest quote required the snow brakes to be screwed into the roof which was not acceptable. The quote that is preferred epoxies the clear plastic snow brakes to the roof and will be aesthetically acceptable. Chief Gay explained that the snow brakes keep the snow from shedding off the roof onto pedestrian traffic.

Commissioner Riel made a motion to approve Action Request 2008-01 Station 40 Sno Jax snow brake system for exterior roof. Commissioner McNulty seconded the motion and Action Request 2008-01 was so approved.

COMMISSIONER'S REPORT

Commissioner Riel noted that he will not be attending the State meeting this month but will have the minutes forwarded to him.

Commissioner Riel also requested that the Board review the proposed commissioner's meeting schedule for any conflicts with holidays, etc. for approval at the next meeting.

Chairman Gendron noted that he would like to attend the meeting on March 15 that is geared for newly elected, appointed, or experienced fire chiefs, commissioners, or secretaries. It was recommended that District Secretary Rosen attend as well. Registration fees are \$110 and the room rate is \$120. Commissioner Riel suggested that District Secretary Rosen handle the reservations. Commissioner McNulty was unsure at this time if he would be attending. District Secretary Rosen confirmed that Commissioner Riel will not be attending.

DEPARTMENT ACTIVITY REPORT – Chief (December)

Chief Gay reported that he did not have the report ready at this time, but that it will be presented at the next meeting.

Commissioner Riel noted that career staff employee evaluations are due to the Board by February 11. In addition, Commissioner Riel stated that the year end report is due by the end of March.

ANNOUNCEMENTS

Chairman Gendron expressed his gratitude to the Department for their responses made to his mother and the flowers that he and his family received from the District in sympathy of her recent passing.

EXECUTIVE SESSION RCW 42.30.140 (g)

Chairman Gendron dismissed the Board into executive session for approximately twenty minutes.

Chairman Gendron called the meeting back to order and reported that the Board came to a consensus for delaying for one month the hiring a new firefighter which was provided for in the 2008 budget. The Board will complete their teambuilding exercise before acting on this matter.

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

There being none, the meeting continued.

GOOD OF THE ORDER

There being none, the meeting continued.

SIGNING OF DISTRICT DOCUMENTS

District Secretary Rosen presented the documents to the Board for their signature.

ADJOURNMENT

There being no other business, Commissioner McNulty entertained a motion to adjourn the meeting. Commissioner Riel seconded the motion and the meeting was so adjourned at 1950 hours.

ATTEST:

Chair of the Board

District Secretary

Vice-Chair of the Board

Commissioner